



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution	C-EDGE COLLEGE
Name of the head of the Institution	Dr Chubatola Aier
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	03862242728
Mobile no.	9436061688
Registered Email	c.edge.college@gmail.com
Alternate Email	chubatola@gmail.com
Address	Naga United Village, 4th Mile
City/Town	Dimapur
State/UT	Nagaland
Pincode	797115

2. Institutional Status

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Wapanginla Ao
Phone no/Alternate Phone no.	03862242728
Mobile no.	9612583833
Registered Email	c.edge.college@gmail.com
Alternate Email	wapang79@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://cedgecollege.org/web/annual-quality-assurance-report-aqar/
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://cedgecollege.org/web/academic-calendar/

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B	2.16	2017	01-Nov-2017	31-Oct-2022

6. Date of Establishment of IQAC	14-Nov-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
FDP on the topic 'Intrapersonal and interpersonal relational	22-Jun-2018 6	15

skills		
Leadership Training Programme for CEC Students Forum Committee Members House Leaders Hostel Prefects	12-Oct-2018 7	32
No Files Uploaded !!!		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

10

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organising and conducting Faculty Development Programme

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
To conduct leadership training programme for students/faculty development programme	organised and conducted sucessfully

No Files Uploaded !!!

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body

Meeting Date

Board of Governors

14-Dec-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

20-Feb-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

07-Mar-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The college MIS is partially computerised. It uses Excel and Word documentation and reporting. It uses Excel for Student Progression and Tracking. Best Practices of the college which is Contact Hour Deficit (CHD) is based on student attendance system using Excel. Teachers and Staff attendance is based on biometric system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

C-Edge College is affiliated to Nagaland University and has taken up various initiatives for the effective delivery and documentation of the curriculum through various steps: * At the beginning of each semester, Meetings are held, every Faculty and the Head of the Institution prepare the semester Academic Calendar. Departmental as well as HoD meetings are held to review the previous performance of the students where new inputs are put forward by the faculty for the improvement of the students. * On 12th of every month, Faculty Meetings are held for the review of academic activities among the head of the institution and faculty members. Also separate meetings are held between Academic Dean of

college and HoDs to keep track of the smooth functioning of the academic calendar and also semester syllabus. * The semester syllabi are then worked out effectively through class tests, model exams, assignments, case studies, discussions, and quiz hour among the students. The students also give their presentations on their respective subject. All these are included and are part of their Internal Assessment. * One of the Best Practices of the college is the Maintenance of attendance every month. For that, students who lack minimum attendance requirements are given extra classes in the form of 'Make up' classes. The concerned faculty takes up extra classes for the students on the topics which they have missed out through explanation, tests, library hour to make up the contact hour deficit. * Coaching/Tutorial classes are also conducted both for the Honours and General classes for effective completion of syllabus. * Perspective classes are also conducted to give a wider scope related to the syllabus. These classes are undertaken to deliver more insights apart from the textbooks and syllabus. * The college also offers Mentorship session to the students, where they are guided by their mentors both in academic and personal development. Mentorship is an integral component of C-Edge. * Each department in the college sees to it that there is constant communication with the BUGs at the university. Currently, one faculty from the English department and one from Management department are members of their respective BUGs. * Industrial Visits are mandatory especially for the Management Department. Maintaining relationship with industry is an integral part of the Department and the College. * Workshops based on various aspects relevant to the syllabus are conducted for all the students. Resource persons are eminent persons from different backgrounds. * Kiremwati Chair: This is an initiative started with the endowment donated by Mr. Kiremwati, the first Naga M.Sc who is regarded for his achievement, sacrifices and contributions to the development of education in Nagaland. Under this Chair, the funds from the endowment is used for research and academic development of both faculty and students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Othm UK Certified Hospitality Management Program	Othm UK Certified Hospitality Management Program	29/06/2018	6	Both on employability and entrepreneurship	Hospitality/Services

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
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1.3 – Curriculum Enrichment**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BBA	Nil	11
BBA	Nil	6
BA	Nil	55
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1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	Yes

**1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)****Feedback Obtained**

The College follows the a transparent and regular feedback system. It is conducted annually during the month of February or March for the students. The feedback is divided into two categories namely - for the existing students comprising of semester two and four and the outgoing students comprising of the semester six. Feedback is also taken from the parents during the Parent-Teacher Meet every year. Recently, feedback was also taken from the teaching faculty. Feedback from the Employer and the Alumni are in the process of implementation. The feedback forms for the existing students, for the outgoing students, teaching faculty and the parents in different formats according to the prerequisite. The feedback form is handed out to all the students present in the class on the day of the survey. The completed feedback survey is analysed by the IQAC members. The following steps are followed for the analysis - In the first step, the collected feedback data are handed over to the Head of the Institution, Principal. During the process of the reading and analysing, some major feedback issues are noted for further discussion and with the stakeholders. In the second step, the feedback data is collected back by IQAC and handed over to the Management such as the Administrator and the President. In the process of reading and analysing, some major feedback issues are noted for further discussions with the stakeholders. In the third step, the feedback data is handed over to the Academic Dean. The same process of noting down major issues for further discussions are followed. In the fourth steps, it is handed over to all the Head of Departments concerned. They also followed the same procedure of noting down the major issues for further discussions. After all the mentioned above process is completed , the respective stakeholders are

called by the Principal for further discussion. During the meeting, the important issues are noted down are deliberated for further action plan. Thus, this is updated during the Monthly Faculty Review Meeting with all the members present. This is the feedback analysis and action plan method that has been in practice since the first batch of the students. However, there are options to change the method in the future.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nil	150	120	83
BBA	Nil	30	11	10
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	258	Nil	15	Nil	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
17	14	2	10	0	0
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentor-Mentee Programme can be defined as an extra space provided to the students for their all round development under the watchful direction of a Mentor. Each student is under the direct guidance of a Mentor. This relationship goes beyond strict academic discipline benefiting the students in their character building, talent identification, moral support, value advice etc. Experiencing from this practice for the last few years, we can conclude that it has really served its purpose and is continuing to enrich the students in many ways. This practice demands that the mentor-mentee must share a close and cordial relationship and maintain a constant interaction. It is the sacred duty of every mentor to see that his or her mentee is properly behaved and without any disciplinary problems, to evaluate at regular intervals about his mentee academic performance and achievement, to check that his attendance in class is not neglected above all a mentor duty is to see that the desired change is affected in his Mentee. The success of the Mentoring program will require both the parties to be equally responsible to each other. The mentor will take responsibility for monitoring and supervising a mentee overall progress and a natural source of reference for the mentee involving both academic and non-academic support. The mentee will take responsibility to be responsive to the initiatives of the mentor and be cooperative in making the program functional with the full awareness that the mentee is the ultimate beneficiary. There shall be atleast 2-3 mentor/mentee meetings in a session. The activation of this close mentor-mentee is made possible

because of the proper guidances laid down by the college recommending regular meetings whether in group or individually as the case maybe depending on the situation and need.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
258	15	1:17

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
4	4	0	4	0

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nill	Nill	Nill
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	Semester	21/04/2018	29/05/2018
BBA	BBA	Semester	21/04/2018	29/05/2018
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment follows the following modalities - Per semester Per subject consisting of three class tests, each of 10 marks - three assignments, each of 10 marks - one presentation which can be individual or group - three activities of 5 marks each such as quiz, debate, group discussion. Model exams on university pattern is conducted only for the first semester which accounts for 2.5 marks of internal assessment. Inorder to improve the internal grades considering the students, ample chances are given in the form of make up, improvement and re-tests for various topics and units.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Tentative Academic Calendar is prepared for every semester considering the following - 1. Coordination with the Nagaland University schedules/deadlines. 2. Smooth conduct, preparation and implementation with timelines for Internal Assessment, submissions, make-up classes etc. 3. Adequate time slots for a number of non-scholastic activities such as sports, NSS, field trips, literary and fine arts activity etc. The dates are set for first phase internals, final phase internals by the college whereas for the end semester exam dates are set by the University. Students preparing for the exams are given about five days

study break. The teachers are given orientation on Exam ethics and rules and regulations under the initiatives of the Exam branch of the college. After the completion of evaluation and preparation of result declaration, moderation meeting is held to finalise the marks and the results of the students. Moderation of the results are done before its declaration. Provisional marks sheet by the college is provided by the college for Odd Semester examination. However, the final mark statement is prepared by the University and provided to college for both Odd and Even End Semester Exams.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://cedgecollege.org/web/course-program-outcomes/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Nill	21	19	90%
UG	BA	Nill	13	12	92
UG	BBA	Nill	7	7	100

No file uploaded.

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://cedgecollege.org/web/student-survey-satisfaction-resultsss/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
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No Data Entered/Not Applicable !!!

No file uploaded.

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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No Data Entered/Not Applicable !!!

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

No file uploaded.

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	1	0
Presented papers	0	0	0	2

Resource persons	0	0	0	1
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachhata Hi Seva	New Showuba Village Community	4	38
Social Work on 4th Mile bridge	Naga United Village Community	3	20
Swacchhata Pakhdwadada	NSS Nagaland	3	34
Cleanliness Drive	New Showuba Village Community	3	49
Himlayan Clean up Campaign	Dimapur Municipal Council and LiFE NGO	5	38
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Himalayan Clean Up Campaign	Collaboration and Participation Certificates	Dimapur Municipal Council	38
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
World Environment Day	Dimapur Municipal Council	Beat Plastic Pollution	3	45
Awareness Campaign on AIDS/HIV Free Life	RRC Nagaland	Arm Wrestling and Painting competition	3	26
Youth Parliament on Gandhi Jayanti	Raj Bhavan Nagaland	Seminar on the Thoughts and Philosophy of Mahatma Gandhi	1	4
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
One Day Workshop on teaching Writing Skills to students	Teachers	Kiremwati Chair	6
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Internship	Big Bazaar, Nagaland	11/08/2018	15/08/2018	11
Internship	Project Work	JIO Reliance	09/07/2018	09/08/2018	2
Internship	Project Work	SBI Life Insurance	09/07/2018	27/07/2018	1
Internship	Project Work	YouthNet	09/07/2018	31/07/2018	2
Internship	Project Work	The Morung Express	09/07/2018	09/08/2018	1
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6.7	6.7

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing

Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	3163	400000	7	4935	3170	44935
Reference Books	65	53000	0	0	65	53000
Journals	35	0	0	0	35	0
CD & Video	10	23500	0	0	10	23500
Library Automation	1	26000	0	0	1	26000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

[illegible]

Total	23	17	1	0	0	2	3	100	0
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4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5.5	5.5	4.5	4.5

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>The institute has ground staffs for maintenance and upkeep of the infrastructure, facilities and equipment. They fall directly under the supervision of the top management and administration. Each aspect of the infrastructure and facilities, falls under a particular category of usage, for which specific person are designated with responsibility. A stock register is also maintained. Various Committees consisting of Staff and faculty are also set up which gives their inputs regarding specific area of activity/facility. Inputs and reviews are also taken during the monthly Faculty Meetings during which assessment and decisions are made for maintenance and support facilities.</p> <p>http://cedgecollege.org/web/procedures-and-policies/</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Studentship	3	30000
Financial Support from Other Sources			
a) National	Post Matric Scholarship to Scheduled Tribes by Ministry of Tribal Affairs.	218	2180000
b) International	None	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
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Mentoring	25/09/2017	258	All faculty members
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Leadership Training	38	38	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
None	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	8	BA/BBA	BA/BBA	Nagaland University, NEISSR, GNIT, St Joseph University	MA, MBA, MSW
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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Annual Sports Week	College	72
Cultural and Fine Arts Day	College	112
International Mother Language Day	College	25
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

With the gradual evolution of the college the need to engage the students with a sense of responsibility has become imperative. In addition, as a step in promoting community participation and leadership an integral part of the college Mission, the C-Edge College Students Forum is hereby constituted. The Forum members are selected or elected from amongst the Class Representatives.

There are three representatives in each class or section who are elected selected nominated by their classmates. They are than nominated/select/to hold various positions/posts in the CECSF. Activity of the CECSF The Forum Committee members take part in planning organising and executing College functions and events such as Freshers Week Commencement Day College Week Literary Day Sports Week and other significant occasions. The committee also from time to time organise other related programs and activities as may be viewed beneficial for the interest and welfare of the College and the students. The Forum Committee members also endeavour to instilled the spirit of selfdiscipline amongst all student members and shall aid and support the College for such practices such as campus cleanliness student discipline ethical behaviour and all such other related activities. The CECSF members represent the students in the various academic and administrative bodies/committees such as NSS and RRC Games and Sports Committee Fine Arts and Cultural Committee Seminars and Literary Committee Prism Editorial Board Disciplinary Committee Yearbook Editorial Committee Mission Green Evangelical Union and IQAC

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Alumni Association is formed and the Registration of the Alumni Association under the Registrar of Societies is under process.

5.4.2 – No. of enrolled Alumni:

58

5.4.3 – Alumni contribution during the year (in Rupees) :

9000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni General Meeting is held with Alumni members and Alumni Advisory Council members every year. The latest Alumni General Meeting was held on 1st December 2018.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of Decentralisation 1. The college has delegated authority to each HOD, to execute and make decision in relation to their respective departments activity in consultation with the Principal 2. Within given guidelines and parameters the faculty members assigned to be in charge of various committees in the college are provided operational autonomy with a clear flow of information Two practices of Participative Management 1. Monthly Faculty Review Meeting is an on going process where decisions are made after clear deliberation among the faculty and higher management. Strategies and plans with regard to teaching learning evaluation extracurricular activities and related concern issues are prepared after each opinion and suggestions are heard and considered. Monthly faculty review meeting are held on the 12th of every month. 2. In so far as the involvement of students in participative management is concerned the college has been given the responsibility of organising extra curricular activities to the CEC Students

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The College follows a regular feedback system which also includes matters on curriculum. Through this, the faculty concern keeps a note of any feedbacks which can be taken to the University through BUGS Board of under Graduate Studies. Currently the college has two members in BUGS from Management Department and another from English Department. They participate in various meetings workshops and discussions relating to the making of the curriculum. During the Monthly Faculty Review Meeting discussions and plans are also made regarding curriculum on a regular basis.
Teaching and Learning	To make smart classrooms and enrichment classes in the form of Perspective classes are introduced.
Examination and Evaluation	The students are given ample chance to improve their internal grades through make up classes etc
Research and Development	Kiremwati Chair is launched which will be one of the main drivers to research and development

Library, ICT and Physical Infrastructure / Instrumentation	Plans to introduced Smart Cards for library and Jio wifi is installed
Human Resource Management	To have more skills training for teaching faculty and staff
Industry Interaction / Collaboration	Industrial visits is ongoing and to have more industrial interface
Admission of Students	An Admission Committee is formed to make admission process accessible and effective

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Macintosh based ArchiCAD 19 software is used for all College building design and planning
Administration	College website and social media platforms are kept uptodate
Finance and Accounts	Uses Excel spreadsheets for accounts and book keeping
Student Admission and Support	College website and email is available for admission and support
Examination	IT enabled platforms are used to save time and improves accuracy

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	FDP on Critical Thinking and Scientific Temper	None	06/03/2018	06/03/2018	14	0
2018	FDP on Intrapersonal Skills	None	22/06/2018	22/06/2018	15	0

2018	Workshop on Teaching Writing Skills to Students	None	08/09/2018	08/09/2018	10	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	15	9	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Medical allowances CPF Maternity leave transport facility	Medical allowances CPF Maternity leave transport facility	Transport facility various awards

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Six monthly internal audits are conducted. Annual audits are conducted and accounts prepared by a Chartered Accountant
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
Aier Education Trust	1480000	Salary
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6.4.3 – Total corpus fund generated

100000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC and Nagaland University	Yes	Management

Administrative	Yes	NAAC and Nagaland University	Nil	Management
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Physical presence during the need of the support of the parents at the institution. 2. Suggestions and advice for betterment of the institution. 3. Financial support in the form of donation for the maintenance of the Frontiers boys hostel.

6.5.3 – Development programmes for support staff (at least three)

No Data Entered/Not Applicable !!!

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Achieved permanent affiliation under Nagaland University 2. Publication of 5 years college picture book 3. Application for 12B UGC recognition under process 4. Organisation of inter and intra institutional workshops, seminars, and events etc

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Student Leadership	12/10/2018	12/10/2018	12/10/2018	32
2018	Faculty Development Programme	22/06/2018	22/06/2018	22/06/2018	15
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

To create environmental consciousness and sustainability the college has Mission Green group

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
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Scribes for examination	Yes	1
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7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	3	3	28/07/2017	10	Bailey bridge and connectivity	Initiative in the form of advice and social work	4
2018	3	3	22/09/2018	6	Social Work at NSS adoptive village	Social work	50
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Ethics	07/02/2017	The Code of Professional Ethics for faculty and staff of Cedge College is adopted from UGC Guidelines of 1989. It includes goal of higher education teachers and their rights code of professional ethics for teachers affiliation to political parties staff and duties and as role models.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. A bicycle stand has been erected with the aim to encourage students to commute to college by bicycle 2. Green House and Canaan Hands to develop sustainable lifestyle 3. Plantation drives 4. Tobacco Free Campus 5. Mission Green Group

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1.Attendance and Contact Hours Deficit Makeup is initiated in the area of maintaining strict attendance and ensuring that Contact Hours are recovered by absentees. 2. Mentorship for students all round development.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://cedgecollege.org/web/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Based on the college vision and mission for poverty alleviation and sustainable development, the one area that the college wants to focus which is distinctive to its vision, priority and thrust is the continuous implementation of the BBA Bachelor of Business Administration programme. Management subject was introduced in Nagaland University only in the year 2006 and there were only one or two colleges under Nagaland University. Therefore from a purely financial perspective, running the BBA course which has comparatively much lesser applicants is a loss-making program. After introducing the course, some institutes have even closed down the program. On this account taking a larger perspective in the long term interest of the society and its development the College has continued to press forward. We are convinced that this is making a difference in the education sector in Nagaland and contributing for a more productive society. In the four years of implementing BBA course, it has tremendously changed the outlook of the management students who have graduated with a new perspective on career and profession, way beyond what most of the citizens here strives for. With businesses and entrepreneurship making waves all around the country, the management course is able to motivate and bring the spirit of venturing and enterprising among not only the management students but also the students in other disciplines. With all that in mind, C-Edge College is proud to be one of the only three colleges in Nagaland to impart management education with the audacity to usher in social and economic changes.

Provide the weblink of the institution

<http://cedgecollege.org>

8.Future Plans of Actions for Next Academic Year

1. To offer more options to students are per their talents and interests the College shall introduce BA Education Honours and General from 2019-20 academic session. 2. To achieve UGC Recognition under Sec 12B. 3. Improved campus development such as Ground tiles better security fencing etc. 4. Conduct Faculty development program.