

IQAC Meeting Minutes

Date: 14th December, 2018

Time: 12:00PM

Place: Conference Room

Chairperson: Dr. Chubatola Aier

In Attendance: Wapanginla Ao, IQAC Coordinator

Inza, Member

Kaikho Loli, Member

Taijungla, Member

Imsuakum, Member

Er. Moa Aier, Management Rep.

Reason for the meeting: Regular Meeting

1. Chairperson welcomes all.
2. Student Satisfaction Survey (SSS) Report was given by the IQAC Coordinator.
3. Er. Moa Aier suggested to circulate the SSS Report to all the departments.
4. Discussion also took place on a more concrete Feedback system. IQAC Co-coordinator shared on the implementation of Teachers Feedback from now on.
5. The meeting concluded with a mass prayer

Recorder:

Wapanginla Ao

IQAC Coordinator

IQAC Meeting Minutes

Date: 12th February, 2019

Time: 2:00PM

Place: Conference Room

Chairperson: Dr. Chubatola Aier

In Attendance: Wapanginla Ao, IQAC Coordinator

Inza, Member

Tiajungla, Member

Imsuakum, Member

Kiakho Loli

Reason for the meeting: Regular Meeting

6. Chairperson welcomes all.
7. IQAC Coordination mentioned about the submission of AQAR which was submitted successfully despite the technical glitches in the NAAC website portal. She also mentioned about working on the shortcomings from each department for the next AQAR.
8. Principal brought an agenda based on Research activity:
 - * She urged all the faculty members to present papers as well as to attend seminars since there are invitations from various colleges. Suggestions were made on how to work on it.
 - * Research Committee also mentioned about having a meeting in the coming days, with some agendas to improve on the research field.

Recorder:
Wapanginla Ao
IQAC Coordinator

IQAC Meeting Minutes

Date: 6th September, 2019

Time: 12:00PM

Place: Principal's Office Chamber

Chairperson: Dr. Chubatola Aier

In Attendance: Wapanginla Ao, IQAC Coordinator
Amenla Moa, Administrator/Mgt Rep.
Tiajungla, Member
Imsuakum, Member
Kiakho Loli, Member
Imnatemjen, Student Rep.

Reason for the meeting: Regular Meeting

- Chairperson welcomes all. She shares about the new NAAC new guidelines for assessment and accreditation.
 - Based on the new revised guidelines, the members present and deliberated on how to prepare for it.
1. To give revised guidelines to all the departments.
 2. To give copies of the AQAR 2018 to Students Forum and all concern.

3. To have orientation with the students and conduct SSS (Student Satisfaction Survey) – confirmed it to have on the second week of 12th September 2019.
4. To start having feedback from Employers (interns). IQAC Coordinator to take care of it as being the Head of Department of Management Studies.
5. Review of Syllabus by teachers.
6. To have next IQAC Meeting on November 2019.

Recorder:
Wapanginla Ao
IQAC Coordinator



Internal Quality Assurance Cell (IQAC)

Action Taken Report 2018-19

1. Student Satisfaction Survey (SSS) was conducted and students were oriented on 12th September 2019. Mr. Imsuakum Longkumer, Asst. Professor of Economics Department and Mr. Kaikho Loli, Asst. Professor of History Department undertook the orientation and also conduct the survey. It was mostly oriented and conducted to students who were new and never undertook such a survey.
2. Teachers Feedback Survey took place on 14th December 2018. Around 13 teachers gave their feedback based on various factors such as syllabus, curriculum, admission process, and library, students, learning resources, administration and IQAC.
3. Based on the suggestions made regarding faculty attending and presenting papers at various seminars, Guidelines for Remuneration of Faculty for Scholarly Events and Staffs for related Development Programs was implemented from 29th May 2019. Under this, teaching faculty and staffs will be permitted for remuneration to attend or present papers at scholarly events such as Seminar, Conference, Workshop or Symposium.
4. During 2019, two teaching faculty members presented papers at the National Seminar. Ms. Wapanginla Ao, Asst. Professor of Management Studies presented paper on the topic “Curriculum and Industry Connection” at the National Seminar on Issues and Challenges of Higher Education in North East India organised by Immanuel College during- 14th -15th March 2019.

Ms. Nokchachila, Asst. Professor of Sociology Department also presented a paper on the topic “A Study on the roots of Juvenile Delinquency in Dimapur District, Nagaland” at the National Seminar on Child Rights and Protection organised by Unity College during 24-25 October 2019. Mr. Kaikho Loli, Asst. Professor of History Department also attended the seminar.

5. Feedback Forms from Employers were also formulated by the Head of Department of Management Studies. The Forms were sent to various employers and feedbacks and reviews from them are received.
6. The new revised guidelines of NAAC Assessment and Accreditation was shared and deliberated on how to prepare for it during the monthly faculty review meeting. The same was published in Prism - the annual college magazine publication so that all the stakeholders will be updated on it.