YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution　　　　　　　　C-Edge College

- Name of the Head of the institution　　Dr. Chubatola Aier

- Designation　　Principal

- Does the institution function from its own campus?　　Yes

- Phone no./Alternate phone no.　　03862242728

- Mobile No:　　9436061688

- Registered e-mail　　c.edge.college@gmail.com

- Alternate e-mail　　chubatola@gmail.com

- Address　　Naga United Village

- City/Town　　Dimapur

- State/UT　　Nagaland

- Pin Code　　797112

2.Institutional status

- Type of Institution　　Co-education

- Location　　Rural

- Financial Status　　Grants-in aid

- Name of the Affiliating University **Nagaland University**

- Name of the IQAC Coordinator **Wapanginla Ao**

- Phone No. **03862242728**

- Alternate phone No. **9612583833**

- Mobile **9612583833**

- IQAC e-mail address **ceciqac1@gmail.com**

- Alternate e-mail address **wapang79@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://cedgecollege.org/web/wp-content/uploads/2022/05/AQAR-2020-2021.pdf

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://cedgecollege.org/web/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.16**	**2017**	**14/11/2017**	**31/10/2022**

6.Date of Establishment of IQAC **14/11/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
IQAQ	Two Days National Seminar	NAAC	2022	30000
English Department	Ao Naga Language Documentation	Dept of Art & Culture, Govt of Nagaland	2022	10000
C-Edge College	Grant-in-Aid	Dept of Higher Education, Govt of Nagaland	2021	200000

8.Whether composition of IQAC as per latest NAAC guidelines   **Yes**

- Upload latest notification of formation of IQAC   [View File](#)

9.No. of IQAC meetings held during the year   **4**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report   [View File](#)

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   **Yes**

- If yes, mention the amount   **30,000**

11.Significant contributions made by IQAC during the current year (maximum five bullets)

o Organised and conducted Two Days NAAC Sponsored National Seminar on the theme "Quality Sustenance and Quality Enhancement Measures in Higher Education" during 28th and 29th January 2022.

o Organised in collaboration with Research Committee & Inter departments' initiative a Refresher Workshop on Research Methodology during 28th February 2022.

o Organised and conducted the annual Faculty & Staff Development Programme (FSDP), sponsored by Kiremwati Chair during 11th March 2022 on the theme "10 years of Dedicated Service".

o Organised the Quality Orientation Drive for students on 23rd, 24th and 25th November 2021.

o Organised and conducted the Workshop on Quality Orientation for Faculty & Staff on 18th November 2021.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academics	• Faculty & Staff Development Programme conducted successfully. • Initiated and guided for the departmental Special Lecture Series. • NAAC Sponsored National Seminar held successfully that focused on quality sustenance and quality enhancement measures in higher education.
Development Programmes and Collaborations	• Collaborated with Young India & Educentre Nagaland for the Graduate Career Fair Series on 17th March 2022 which benefitted the students for future career options.
Research and Innovations	• Successfully conducted the Workshop on Research Methodology in collaboration with the Research Committee and various departments for both students and faculty members. • Continuously encouraging and guiding faculty for research writings and seminars/conferences. • Effectively & efficiently

	monitoring the smooth implementation of the College innovative practice on Attendance Deficit Make up classes which is tremendously helping students to improve academically
Best practices	• Guiding and assisting the various departments for the Perspective Classes and Special Lectures Series with the process and resource persons.
Institutional Social Initiatives	• Supervised and assisted in various community based activities of the college such as plantation drive, blood donation and adoption of new model village by NSS and RRC.
Administrative	• Conducted and analysed feedbacks from all stakeholders. • Regular meetings held effectively to monitor and conduct various quality initiative activities for both scholastics and non-scholastics.
Alumni participation	• Guided the Alumni especially in contribution and support towards the college growth. • Alumni Feedback system is initiated online for wider reach.
Parents participation	• Continuously initiated and assisted in organising and conducting Parents-Guardians-Teachers Meet successfully. • Certain disciplinary issues were raised which was deliberated and solved amicably. • Encouraged and maintained the continuous flow of communication with parents through Mentors.

13.Whether the AQAR was placed before statutory body?   `Yes`

- Name of the statutory body

Name	Date of meeting(s)
`BoG`	`22/11/2022`

14.Whether institutional data submitted to AISHE

Part A	
Data of the Institution	
1.Name of the Institution	C-Edge College
• Name of the Head of the institution	Dr. Chubatola Aier
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03862242728
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- Name of the statutory body

Name	Date of meeting(s)
BoG	22/11/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	20/12/2022

15.Multidisciplinary / interdisciplinary

- C-Edge College provides Bachelor of Arts (BA) and Bachelor of Business Administration (BBA) as regular courses. The college is also the study centre for Indira Gandhi Open University (IGNOU) where students from the area and district can enroll for distance and correspondence courses in various courses. The Japanese Language Programme (JLP) was introduced in 2020 where students get an opportunity to learn a new language. In addition, the college as an affiliated institution to Nagaland University will implement the CBCS which is multi disciplinary and interdisciplinary in nature, from the new academic session 2022-23, viz. June 2022. The College offer academic curricula that include credit based courses based on the Nagaland University syllabus (affiliated). CEC also has activities and projects which includes environmental education and value-based towards the attainment of a holistic and multidisciplinary education such as: • Mission Green: Mission Green was established on 2015 with the objective to create and develop Eco friendly behaviour and environmental awareness among the various stakeholders. The club has been active ever since its inception to activities related to environmental consciousness and sustainability. • Canaan Hands: Canaan Hands is a voluntary group of students and faculty whose main motto is to work, to sacrifice and to gain self-reliance. It is an offshoot of Canaan Farmers' Spirit where the principles of work and work ethics are taught under the programme. • Perspective Classes: Perspective Classes was envisaged to offer something different, a value added knowledge for our students. It is to present a broader picture of the subject matter to give a deeper and better understanding to the students and enables them to better master the same. It will also teach them the applicability of the subject and its impact in the real world. In addition, the college focuses on a comprehensive array of co-curricular and extra curricular activities namely NSS, RRC and NCC where students play an active role in community engagement and services. - As an affiliated institute to Nagaland University, the College follows the academic guidelines provided. The curriculum allows academic flexibility to the students and had focused on courses which are multidisciplinary and interdisciplinary in nature. Thus, the outlines of the CBCS include firstly, the Core Course as per the UGC Model curriculum for the subject/discipline concerned to

be taught uniformly across all the colleges under the University. Secondly, the Elective Course which is known as specific or specialised or advance or supportive to the discipline/subject. It will be of two types which are intra departmental (Discipline Specific Elective) and interdepartmental (Generic Elective). This greatly offers opportunities and avenues to learn core subjects and also explore additional avenues of learning beyond the core subjects for holistic development of an individual. - The college encourages individual as well as collaborative research among individuals, institutional and external. - The College since inception focused on vocational, academic and value based activities and programmes namely Canaan Hands and Perspective Classes

16.Academic bank of credits (ABC):

C-Edge College is affiliated to Nagaland University and thus will follow the guidelines provided. According to the notification, every HEI's that meet the eligibility requirements will register with Academic Bank of Credits on the ABC website (www.abc.gov.in) and create an account. Simultaneously, students will be oriented and encourage opening Academic Bank Account. This will be implemented once the new academic session starts.

17.Skill development:

C-Edge College has been making continuous and tremendous efforts towards strengthening the vocational education and soft skills of students. Programmes such as Canaan Hands, CEC English Communication Skills and various clubs like Fine Arts & Cultural, Seminar & Literary, Evangelical Union (EU), Reading, Drama, Handicrafts, and Music are the efforts made to keep align with National Skills Qualification Framework. - Canaan Hands: This is one programme offered to promote vocational education and to integrate it into mainstream education in the coming months. Structure and other formalities are in the process to be formally inducted into the system. - CEC English Communication Skills: CEC English Communication Skills" (CEC ECS) is a compulsory paper developed by the college and was given due approval by the affiliated University in 2015. A textbook for the same was brought out by the college in 2017. The paper is specifically prepared as a CBCP option for the students who want to improve their English communication skills to be better prepared to enter the workforce after graduation. Course Objectives: • Have a thorough understanding of the principles and domains of communication skills. • Improve in fluency in different communicative contents (both professional and everyday usage) •

Improve in communication skills and finances more efficiently at the workplace and in interpersonal relationships. • Attain a high level of confidence to achieve professional success - The following activities are implemented for providing value-based education to inculcate positivity amongst the learner: • Mission Green • Canaan Hands • NSS • Evangelical Union (EU): It is a student ministry established to train students to be not just educated persons but fine human beings who knows God and their responsibilities. • Departmental efforts (Sociology Department) : These are the activities initiated: Cheerful Hearts: This is an effort to carry out a small give back and put to practice activity through philanthropy where societal values of social relationship and needy individuals, families or groups will be focused on. This is an activity to instill and imbibe the values of affection, sensitivity and recognition of little things in everyday mundane. Legacy Lane: This is intended to let students to plant a tree sapling and take care of it till they graduate. The tree as it grows becomes the legacy that they leave behind. • Commemorative Days: Various departments observes and celebrates commemorative days such as Human Rights Day and National Constitutional Day by the Department of Political Science, International Day of the World's Indigenous People by the Department of History, International Mother Language Day by the Department of English, World Entrepreneurs' Day by Department of Management Studies, World Consumer Rights Day by the Department of Economics, International Women's Day by Department of Sociology, National Education Day by Department of Education. - The college has engaged an expert who is designated as the Technical Supervisor to lead the Canaan Hands programme. - An MOU is in the process with LMLCS (Life Ministry Learning Centre Society) that will provide to promote and train Master trainers on various fields through their Life Ministry Learning Centre (LMLC).

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Under the Elective Course, students will get the option to choose Modern Indian Language (MIL) Communication as one of their Ability Enhancement Compulsory Courses (AECC). Core Course in History, Education and Sociology has papers which focused on the Indian culture, custom, history and Indian system at various phases.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

As OBE is a continuous process of education wherein the

curriculum, teaching, and learning strategies and assessment tools are improved continuously, there is no single style or technique of teaching and assessment. Rather, educational institutions can come up with their own unique module to assist the students in achieving their goals. Institutions normally look into Educational Outcomes under Program Outcomes (PO) and Course Outcomes (CO). An overview of the C-Edge College OBE initiatives is briefly highlighted below: PROGRAM OUTCOMES PO is the broad statements that describe the career and professional achievements that the program is preparing the students to achieve. PO is closely aligned with the Graduate Attributes. It has to be consistent with the vision and mission of the institution. The vision of C-Edge College is to produce "cutting edge citizens". Thus, the college Vision and Mission statements affirms Quality Education for: - Poverty Alleviation and Sustainable Development. - Community Participation and Leadership. - Values and Life Skills Education. - Centre for Language Development & Documentation. - Fostering Creativity and its Expression. GRADUATE ATTRIBUTES Graduate attributes are the qualities, knowledge and capabilities that students are encouraged to take responsibility for developing throughout their studies in the college. The Graduate Attributes articulated within the ambit of the Vision and Mission of the College is: • Attribute 1: Deep Discipline/Course Knowledge and Intellectual Scope. • Attribute 2: Creative and Critical Thinking, and Problem Solving. • Attribute 3: Soft Skills – Personality & Communication Skills, Team Work, Leadership and Emotional Intelligence • Attribute 4: Personal Values and Practices - Global citizen/responsible and ethical members of the society. COURSE OUTCOMES CO is major discipline specific outcomes using action verbs that are measurable and is shown by students on completion of the course. The Course Outcome is measured through the performance of students in the various assessment processes viz. internal assessment and external final exams, assignments, project work, presentations, quiz, orals, alumni/employer feedback, etc. The various teaching, learning and assessment tools for measuring CO are structured to cater to different levels of learners effectively. SAMPLE INTERNAL EVALUATION MODULE Sl EFFORTS/INITIATIVE ACTION MEASURED 1 Quiz & Orals Remember 2 Class Presentation/Role playing/Debate Understand 3 Assignment – Individual/Group Evaluate 4 Mini Project – Individual/Group

20.Distance education/online education:

The teaching faculty and students at C-Edge College has been oriented on the usage of SWAYAM, National Digital Library (NDL),

N-List (National Library and Information services infrastructure for Scholarly Content) and MOOC course so that students will get an option to learn vocational courses. - C-Edge College is the study centre of Indira Gandhi Open University (IGNOU). - Online classes are already in place, when needed.

Extended Profile

1.Programme

1.1	**2**
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	[View File](#)

2.Student

2.1	**119**
Number of students during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**215**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	[View File](#)

2.3	**77**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1	**19**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**3**

File Description	Documents
Data Template	View File

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**15**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**16.20**
4.3 Total number of computers on campus for academic purposes	**22**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

C-Edge College, has taken initiatives for effective delivery and documentation of curriculum via:

1. Curriculum Delivery: Academic Calendar is prepared by faculty along with Heads of institution. Departmental, HOD, Deans-HODs, and faculty meetings are held to assess the students, review academic activities and to keep track of the academic calendar.

Syllabi are worked out through model exams-test, assignments, case studies, discussions, quiz and presentations. Contact Hours and Credits equivalence is maintained through attendance monitoring system, unique to C-Edge College in Nagaland. (Details in Best Practices)

Tutorial/coaching for completion of syllabus, Perspective Classes, for wider context and Special Lecture Series with external resource person are conducted by each department.

Mentorship/Counselling to guide students in academic development is offered. Communication with BUGS is maintained. Two faculty from Management department are members of BUGS.

Industrial visits (Management Department), Workshops and webinars are organized regularly.

The Kiremwati Chair endowment, donated by Mr. Kiremwati, the first Naga M.Sc, is used for research and academic purposes.

2. Curriculum Documentation: Lesson Plans, Log books and activities are documented by departments. Statistics on Enrolments, Results Analysis, Grades and Marks Tracking/ Students Progression are maintained by the Office and Exam Branch. Meeting Minutes are documented.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Tentative Academic Calendar is prepared for every semester considering the following:

- Coordination with Nagaland University schedule/deadlines for smooth conduct, preparation and implementation with time lines for Internal Assessment, submissions, make-up classes etc.
- Adequate time slots for non-scholastic activities, like Sports, NSS, field trips, Literary & Fine Arts etc.
- The dates for First Phase Internals, Final Phase Internals are set by the College whereas the End Semester exam dates are set by the University. Study Break of one week is provided for exams. Orientation on Exam Ethics, is initiated by the Exams Branch of the college. Teachers are oriented on

the dos and don'ts as Invigilators as well as Examiners. During the course of the examination hours, teachers are not allowed to indulge in any other activities; invigilators are prohibited to use mobile phones inside the exam hall.

- After the completion of evaluation and preparation of marks, moderation meeting is held to finalize the marks and results which is followed by declaration of result. Provisional mark-sheet is issued by the college for Odd Semester End Examination. However, the final mark statement is prepared by the University for both Odd and Even End Semester Exams.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	[View File](#)
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

17

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from the courses such as Sociology, Education, Economics,

Entrepreneurship Development and Environmental Studies - I (EVS-I) that addresses the issues of Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum, the college organizes and conducts workshops, perspective classes, interactive talks, inter & intra departmental debates, and special lecture series on issues and topics relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<u>View File</u>

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<u>View File</u>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	<u>https://cedgecollege.org/web/feedback/</u>

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

170

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

122

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

-The institution assesses learning levels of advanced and slow learners by categorizing them on the basis of their class and examination performances and personal contacts facilitated by Mentorship Programme.

* Mentorship Programme provides opportunity to discuss student's academic and non-academic experiences allowing mentors to assess the academic performances and identify the student's interest. Provision is made for students who are challenging inside the class, lacks discipline, is irregular or less motivated. Mentors take stewardship of mentee's overall progress and become point of reference for their academic and non-academic matters.

* Participation in curricular and extracurricular activities are taken as variables for identifying learning levels. The management and faculty extend support to learners through Remedial and Tutorial Classes and Enrichment handling.

*Marks & Grades Tracking recorded by Exam Branch, is analysed by Mentors and Departments and reviewed in faculty meetings for categorizing learners. Activities are assigned as per learner's ability. Slow learners receive tutorial and activities charted out

to meet their requirements.

* Advanced learners attend and participate in workshop and events of their calibre and assigned to coach and assist their classmates.

*'Make-up Classes' for students with attendance deficit is conducted, extra-classes are provided on topics missed by the students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
299	**19**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The institution provides support structures for the teachers and opportunities to students to elevate student-centric teaching-learning process.

I.) Workshops/orientations on participative learner-centric approaches are conducted. Student initiative is encouraged and actualized through different channels:

- Group/Individual PPT Presentations facilitates interactive and independent learning.

- Plays, debates, role plays, and group discussions enhance learning experience and enables collaborative learning.

- Edge Study Circle was started to develop critical thinking and

study skills.

II.) Platforms that enable experiential and participative learning:

-The Entrepreneur: Students venture out/start a business/earn – winners participate @ First Cut Intercollegiate Entrepreneurship Competition.

-Public Speaking Championship, Beyond Gravity, Sports Meet, and Cultural Day are events that provide opportunity to explore and polish talent, athletic ability and showcase ethnic & traditional skill.

III.) Structures enabling learning experiences, nurturing skills and potentials of students:

-SPEAR Prize for students who excel in areas of Scientific temper, Personality, Entertainment, Aesthetics and Rhetoric.

- C-Sat Quiz and Critical Reasoning based on 'What if', Situational Reaction Test, WAT and TAT Test are conducted to stimulate critical thinking.

-Summer internship for Management Studies for a period of one month followed by Project Report Paper.

-Case Studies are included in internal assessment of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- To make teaching-learning process more effective, teachers are encouraged to make use of various ICT Tools available in the institution.

* LCD PROJECTOR: The college provides LCD Projector for the teachers and students. The teachers make use of it for more

effective teaching with PPT, Audio visuals etc. Likewise, the students also give PPT Presentations based on curriculum.

* WI-FI facilities are provided for both teachers and students.

* COMPUTERS with Internet facilities are provided to teachers for their academic work.

* IT Room with computers are provided for practical classes.

* LAPTOPS provisions are also made by the institution.

* Smart Board facility has been provided to enhance teaching-learning process.

* Webinars on various topics are conducted for students through Google Meet and Zoom Apps with external resource persons. Students are given opportunity to interact with the resource person to make their learning process more effective.

* Students are encouraged to make use of National Digital Library (NDL), SWAYAM and MOOC for their assignments and other learning process.

* There are provisions of computers in the library for students.

* Special Lecture Series are conducted every semester by each department where external resource persons make use of PPT, audio visuals etc.

File Description	Documents
Upload any additional information	[View File]()
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File]()

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Based on the guidelines from the University, mechanism for internal assessment has been developed by the institution and the document is given to all faculties for compliance and incorporated in the Handbook for students. The marks are notified phase wise in the exam notice board. Opportunity to optimize performance are given to students through provision of make-up class and improvement test.

Phases of internal assessment process:

First Phase

30% to 50% internal assessments are evaluated.

Final Phase

100% internal assessments are evaluated.

Improvement

Students with genuine reason are allowed to improve their final phase internal assessment performance.

Updated Final Phase

The marks after the improvement are moderated by the HOD along with Principal and the Deans.

Sample weightage/aspects of internal assessment:

Sl.No.

Internal Assessment Aspects (Old Course)

Weightages

1

Class Tests (2/3)

10marks

2

Assignments (2/3)

10marks

3

Presentation (1/1)

5marks

4

Quiz, debate, group discussion, case study, role play etc., (2/3)

5marks (II - VI Semester)

2.5marks (I Semester)

5

Mode-exam (I Semester)

2.5marks (I Semester)

Sl. No.

Internal Assessment Aspects (CBCS Structure)

Weightages

? 4 Credit Paper

2 Credit Paper

1

Class Test (average of 2)

10

6

2

Assignments/Project/Seminar/Viva etc.

10

4

3

Attendance

5

2.5

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Along with provisions by Nagaland University, the College has put in place its own mechanisms to allow for transparent, time bound and efficient redressal of internal examination related grievances through the following channels:

* The University issues guidelines on examinations which the College implements carefully.

* The college has a Handbook, where all necessary information and criteria are given both for students and teachers with reference to evaluation and provisions for grievances redressal if any.

* Evaluation process is transparent and if there is any

clarification, then it is open to all.

* The students are allowed to apply for re-evaluation of the paper. Re-evaluation should be proposed within one month from the date of result declaration.

* Improvement exams – The students can also apply to sit for Improvement within the set dates given by the University after its results are declared.

* Internal Improvement provision – To improve internal marks, students are given chance for re-test, re-assignment, re-presentation etc. This is done within one month before the final exam.

* With adequate education to the students regarding the provisions for re-evaluation and improvements, the students have made use of these provisions to pull up their grades.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has a clear stated Programme and Courses outcomes that are communicated to teachers and students through various mechanisms.

- The Handbook includes all information of the College, from academic guidelines to College Rules and Regulations to ensure that one does not lose its way to the top.
- The Annual Prospectus contains information about the admission structure and features of the College.
- The College maintains its Web-site with updated information for reference.
- Orientations for students before the commencement of classes on Programmes and courses offered by college are conducted. Regular awareness sessions are held to ensure that communication channels are open and accurately processed.
- Seminars, Meetings, Orientations for teachers and students

are conducted to keep them updated on different levels of information.
- Regular Meetings for IQAC
- Through interactions and discussions at the Parents-Teachers Meet, that is held annually.
- Monthly faculty review meetings.
- Mentorship sessions are a held twice a semester to communicate with students for various programmes and academic updates.
- Committees and Sub-Committee meetings and activities are conducted
- Notices and Circulars are pasted on the college Notice board to pass information to students
- Reports on activities conducted on different occasions in consonance with the Vision and Mission of the College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The College has a well defined system to achieve Programme Outcomes, Programme Specific Outcomes and Course Outcomes laid down in the College Vision and Mission statement.

The College measures course outcomes by evaluating the coverage of syllabus, the internal activities and evaluation process. Based on the evaluation results, measures are applied for remedial or enrichment purposes.

Programme specific outcome is measured by conducting external and internal evaluations. The internal exams are evaluated within and external exams conducted by University.

Course outcomes is measured through different means by the College such as:

- Grades and Marks tracking of students' performance is done. According to the performance indicators, relevant actions are taken.

- **Semester Review Meetings is conducted after declaration of results to understand students' performances and learning outcomes. Based on that, suggestions are shared among the teaching faculty to subdue learning barriers.**
- **Regular meetings of Head of Departments are conducted to probe the students' performance and learning outcomes.**
- **Feedbacks from mentorship sessions help towards planning and overcoming barriers of learning.**
- **Suggestion box has been placed for any student, staff or faculty to give feedback freely. Structured feedback is also taken on a regular basis.**

File Description	Documents
Upload any additional information	[View File]()
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

76

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File]()
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cedgecollege.org/web/student-survey-satisfaction-resultsss/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.60

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	View File
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Recognising the impact of extension activities which will transform students as leaders of social changes and develop their social responsibility, C-Edge College always endeavours to

collaborate with community and other organisations for productive community activities. The following are some of the extension activities that were carried out in the neighbourhood community which aims at sensitizing students to social issues, for their holistic development, and its impact thereof during the year.

1. On a number of occasion, plantation drives were carried out by different units in and around with the neighbourhood community to contribute towards environmental protection.

- NSS C-Edge unit in collaboration with 173BN CRPF conducted a plantation drive in Chumukedima on 31st July 2021.

1. The Department of Education organised a One Day Community Service at New Showuba Village with the 2nd BA Semester students on 12th February 2022. This was also conducted as part of the partial fulfilment of their first phase internal marks. Around 61 students participated.

1. The College NSS continues to undertake community work at its adopted village and the surrounding areas.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

92

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The primary concern of the College is to create enhanced infrastructure which aims at providing adequate facilities geared towards facilitating effective teaching and learning.

The infrastructure and physical facilities available for teaching-learning are:

CLASSROOMS

Number

Seating Capacity

08 classes for BA:

G-09

G-10

G-13

G-14

110

203

205

207

100

100

90

90

50

50

50

50

03 classes for Management: G-12

G-07

111

75 students in total

01 for Language Lab- 109

15 students in total

01 Conference Room- 108

30 students in total

01 Manen Hall (Seminar Hall)

100 students in total

Computer Lab: The College provides a Computer Lab (ICT Classroom) for the students

Seminar Hall, Conference Room and Classrooms are LCD projectors enabled with projector screens.

Auditorium: The Multi-purpose Auditorium with seating capacity of 500.

Wi-Fi: The campus is Wi-Fi enabled.

Administrative Block: consist of the Principal`s Office, Accounts Office, Academic Deans Office, President Office and HR Office.

Library: The total area of college library is 547.20 sq. meters with the seating capacity of 40 users. The library has attached toilets for males and females and Wi-Fi connection. The library has both textbook section and E- learning section where they can access through N- List.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is committed to provide adequate facilities for cultural activities, indoor and outdoor sports as well as other support amenities.

- The Multi-purpose Hall (G K Auditorium) is fully equipped

with proper sound system and has a seating capacity of 500. The Hall is available to organize co-curricular, recreational and cultural activities.

- Seminar Hall named Manen Hall is situated within the building, with the seating capacity of 120. It has LCD projector with projector screen and sound system for class presentations, seminars and other purposes as per requirement.
- There is a generator for power backup and the fire extinguisher is placed in every floor of the College building.

The College also attempts to provide adequate facilities for both indoor and outdoor games.

- Currently, the College has a decent basketball court, badminton court and volleyball court.
- Group games are organized to maintain the team spirit and to foster sportsmanship. The College has constituted a committee comprising of faculty and students for looking after the sports activities. The Games and Sport Committee is responsible for organizing the Annual Games and Sports Week.

Some of the indoor games provided are like Table Tennis, chess, puzzles, scrabble etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.20

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The College installed the Koha Software in March 2022. It is a web-based integrated library system capable of managing a wide range of administrative processes typically found in modern libraries: cataloguing, authority management, serials management, circulation, acquisitions, reporting, etc. Currently, the College library has partial automated Koha implemented.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the `B. Any 3 of the above`
following e-resources e-journals e-
ShodhSindhu Shodhganga Membership e-
books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

`3936`

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

`150`

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has designated faculty and staff for maintenance and upkeep of the IT facilities. They fall directly under the supervision of the top management and administration. Each aspect of the facilities falls under a particular category of usage, for which specific person is designated with responsibility.

- The College has 22 computers and 1 laptop out of which 14 are available for students.
- Brand new laptops are given as a token of acknowledgement and appreciation to faculty & staff on their completion of five years of service in the College.
- Computer Lab has adequate number of desktops maintaining students to computer ratio of 1:30 most of the times.
- The college has 2 LCD Projectors.
- In general, computing and internet facilities are available to all teachers and students on the campus.
- Most of the Computers/desktops have the Processor – Intel(R) Pentium 4/i3/i2 CPU, Installed Memory (RAM) – 1.00 GB, System Type – 32 bit operating system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

14

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.85

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has designated faculty and staffs for maintenance and upkeep of the infrastructure, facilities and equipment known as the Inspection and Maintenance Committee. A stock register is also maintained.

- **Classroom: Regular cleaning and maintenance is carried out so as to provide an effective learning environment to the students.**
- **Library: Library access is open for all on every normal working day (9:00 – 14:30 hours).**
- **Computers: The College provides computer facility with Reliance Jio Wi-Fi internet connection and Symbios network in the campus except in the classrooms. Restricted off-campus provision is made for faculty and staffs with specific assignments which require such service.**
- **Power Back Up Generator: The College has a backup generator**

used especially during important events and activities.
- Food Court: The College cafeteria was upgraded into a Food Court with the facilities of housing five food counters, sinks, tables and chairs, washrooms and a scenic view of the Patkai Hills and Naga United Village.
- Sports: Regular maintenance is carried out for sports equipment and sport materials by the committee members.
- College Campus: The cleaning and plantation of flowers and plants are maintained by a designated worker. The students are also involved through the College Best Practice 'Katharizo'.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

162

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

C. 2 of the above

File Description	Documents
Link to institutional website	https://cedgecollege.org/web/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

299

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

299

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the gradual evolution of the College, the need to engage the students with a sense of responsibility has become imperative. As a step in promoting community participation and leadership an integral part of the College mission, the C-Edge College Students Forum has been constituted. The Forum Committee Members are selected or elected from amongst the Class Representatives. There are Three representatives in each Class or Section who are elected, Selected or Nominated by their classmates. They are than nominated/select/to hold various positions/post in the CECSF Committee.

The Forum Committee members take part in planning, organizing and executing College functions and events such as Freshers' Week, Commencement Day, College Literary Day, Sports, and other related programs and activities.

The Forum Committee Members also Endeavour to instill the spirit of self-discipline amongst all student members and supports the College for such practices such as campus cleanliness, student discipline, ethical behaviour and all such other related activities.

The CECSF members represent the students in the various academic and administrative bodies/committees such as:

- NSS and RRC
- Games and Sports Committee,
- Fine Arts and Cultural Committee,
- Seminars and Literary Committee,
- Prism Editorial Board
- Disciplinary Committee,
- Mission Green,
- Evangelical Union and
- IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	<u>View File</u>
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<u>View File</u>

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

With a view to promote and add value to the institution from which one had graduated; the C-Edge College Alumni Association (CECAA) was formed on 25th August 2015. It was formed with the main objective to have a healthy, positive and continuous relation with the graduates. For the smooth functioning of the Association, a designated faculty member acts as the Coordinator as the nodal bridge between the AA and the College.

For better coordination, the Alumni Association is assisted by the Alumni Advisory council (AAC) which is comprised of the Principal, President of the College, Academic Deans, IQAC Coordinator, Alumni Coordinator, Student Advisor and some senior faculty members. The Annual General Meeting (AGM) of the association is held every year. Apart from the AGM, the Association can meet as deemed necessary for necessary changes, suggestions etc.

As ayoung Association where most are still pursuing further studies or seeking employment, the members are yet to be in a position to extend significant financial or material support. However, the bonds of moral and emotional support remains strong and we wish our alumni members success and happiness and look

forward to their strong presence in College development in the
days to come.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The Vision and Mission statement defines the institution's distinctive characteristics in terms of addressing the needs of its stakeholders and the society it seeks to serve. The clearly laid down distinctive and objectives is implicit of the dynamism and directions by which the institution is governed. The College diligently follows the practice of holding Monthly Faculty Review Meetings where decisions are made after clear deliberation among the faculty and higher management. Perspective plans with regard to teaching learning, evaluation, extra-curricular activities and related concern issues are prepared after each opinion and suggestions are heard and considered. Monthly faculty review meeting are held on the 12th of every month where all processes of planning, execution and reviews are done for all academic as well as non-scholastic activities.

The College also has delegated authority to the Academic Deans and each HOD to execute and make decisions in relation to their respective department's activity in consultation with the Principal and the faculty members of the respective departments. The faculty members are assigned to be in charge of various Committees and Clubs in the College and they are provided operational autonomy with a clear flow of information.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- One of the strengths of C-Edge College is inculcated by the top management through decentralisation, delegation and bottom-up planning:

1. The College has delegated authority to the Academic Deans and each HOD to execute and make decisions in relation to their respective department's activity in consultation with the Principal.

2. Within given guidelines and parameters, the faculty members assigned to be in charge of various Committees and Clubs in the College, are provided operational autonomy with a clear flow of information.

3. Monthly Faculty Review Meetings is an on-going process where decisions are made after clear deliberation among the faculty and higher management. Strategies and plans with regard to teaching learning, evaluation, extra-curricular activities and related concern issues are prepared after each opinion and suggestions are heard and considered. Monthly faculty review meeting are held on the 12th of every month.

4. In so far as the involvement of students in participative management is concerned, the College has given them responsibility of organising extra-curricular activities to the CEC Students' Forum, which has representatives from each class known as CR's – Class Representatives.

5. Student representation is active in all committees and actions involving student welfare.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

C-Edge College strategic/perspective plan is effectively deployed through the quality improvement strategies in Curriculum Development, Teaching and Learning, Examination and Evaluation, Research and Development, Library, ICT and Physical Infrastructure / Instrumentation, Human Resource Management, Industry Interaction / Collaboration and in Admission of Students. One activity successfully implemented based on the strategic plan is on:

Teaching and Learning: The College has the following quality improvement strategies when it comes to teaching & learning:

- **A smart classroom has been introduced.**
- **Enrichment classes which are known as Perspective Classes has been introduced and implemented.**
- **Focus on self-learning and presentations from both students and faculty.**
- **Faculty members are encouraged and supported to attend state, national and international seminars/conferences/workshops.**
- **Introduced the Certificate Course on Japanese Language Program which will be language skills and employability based.**
- **Introduced Special Lecture Series where resource person from different fields/areas are invited to give lectures on various topics related to the discipline/streams.**

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organisational Structure of C-Edge College consists of:

The Management constitutes of the President, the Administrator and the Director (HR).

The Board of Governors deliberates on issues relating to finance, infrastructure, and the related matters.

The Principal is the Academic Head.

There is an Academic Dean of Social Sciences and Humanities and of Management Studies. This is followed by the Head of Departments (HoDs) who ensure the respected departments are working effectively.

The College has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance.

The Exam Branch implements a fair and impartial conduct of examinations and controls all exam related matters.

CEC Student Forum (CEC SF) consists of Class Representatives who are elected every year through Ballot system.

Various Committees/Clubs are constituted for the planning, preparation and execution of academic, administrative and extra-curricular purposes

The In charges and Coordinators of the value added programs oversee the effective and efficient functioning of the curriculum.

The Anti-Ragging and Anti Sexual Harassment Committee, Grievance Redressal Committee and Disciplinary Committee is to ensure that no violation of rules takes place within the College and work towards addressing and settlement of grievances if any.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://cedgecollege.org/web/cec-organogram/
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user interfaces	[View File](#)
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff which are as follows:

- **Medical, Housing and Transport allowances.**
- **CPF – Contributory Provident Fund**
- **Faculty and Staff Welfare Fund**
- **Maternity leave**
- **Transport facility**
- **Allowances for research/seminars/conferences/workshops**
- **Casual Leave: 9 days in a year**
- **Residential quarter for Principal**
- **Canteen Facilities**
- **Semester Breaks: as per University directive**

The College Faculty Welfare Fund is set up from the additional

amounts from the make-up classes fees. The FWF is under a committee comprising of the Administrator and three senior faculty members. The Faculty Welfare Fund has a policy whereas tokens in cash or gifts are presented to the Faculty & Staff during:

- Their own weddings, birth of their offspring and demise of close family members like parents or spouses.
- Farewell of the faculty & staff from the college (retirement or resignation).
- When fellow faculty and staff are hospitalised or meet with unforeseen disasters.
- For Emergency loans.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	[View File](#)
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has APAR (Annual Performance Appraisal Report) for non-teaching staff. It is in the process of implementation for the teaching faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit: The Management with the office staff from the Accounts section undertakes the college internal finance audit. It is done annually as per the norms.

External Financial Audit: The College external audit is done by a Chartered Accountant. The audit report is thereafter shared to the Principal and IQAC for documentation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

C-Edge College is a private educational institution with limited funds received from the State government and well-wishers.

1. **Grant-in-Aid received from State Govt. of Nagaland**

   - **2020-21 (2Lakhs)**

1. **MPLADS(RS) fund (132.22 Lakhs) - For Auditorium-2018**
2. **Additional funds by the Trust are also mobilised.**

All these are utilised for the development of the College infrastructure. The College also generate minimal fund from the Food Court which is leased to interested parties.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

C-Edge College has a strong culture of functioning through participation of all its stakeholders. Thus, IQAC plays an important role in ensuring its effective functioning and has contributed significantly for institutionalising the quality assurance strategies and processes with these two practices:

- **Implementation & Streamlining of the Feedback System: Feedbacks are collected from the stakeholder viz. students, parents, teachers, and alumni to facilitate in the enhancement and sustenance of quality in the College. Feedback is also collected from the employers of the organisation where the students undertake their summer internship. Proper analysis of the feedback is done and communicated to each faculty.**
- **Promotion of Research Culture: IQAC recognises the importance of inculcating research culture amongst its faculty and students. Thus, continuous efforts are made in developing that area with the following thrusts:**

1. Helping the departments/faculty in writing research project proposals and papers.
2. Providing latest seminars and conferences details and encouraging the faculty to present and publish papers.
3. Conducting Faculty and Staff Development Programmes, to keep them updated on the new developments and issues in their respective areas.
4. Encouraging departments and faculty members to apply for funding of research projects in organisations like ICSSR, NABARD and so on.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. - Moderation Meetings: Moderation meetings on the internal assessment and the end semester examination marks and grades of the students are held every semester. The Exam Branch prepares and provides the Tabulation Sheet of all the student's marks and grades for the moderation. Each department's performances are assessed and discussed based on the improvement, remedial measures and feedback of the students. However, once the results are declared, the Principal conduct a moderation meeting with all the faculty members together with the HoDs. The outcome of the moderation meetings guides and helps the faculty members to assess and consider ways to improve the teaching learning process.

Faculty Review Meetings & Workshops: The College maintains a systematic Performance and Grades Tracking record. These records are periodically reviewed along with tracking of the activities outlined in the Annual Academic Calendar. This practice enables the College to take good stock of performance and outcomes. Based on analysis and observations from this exercise, various workshops are held regularly which is organised and conducted by IQAC for the teaching faculty members targeted towards incremental improvement. Workshops on relevant issues have been conducted. These activities are a regular part of teaching learning reform

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	<u>https://cedgecollege.org/web/annual-report/</u>
Upload e-copies of the accreditations and certifications	<u>View File</u>
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	<u>View File</u>

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

C-Edge College as a co-educational institution maintains continuous measures for the safety of the female students and employees. The College also strongly believes that Gender Equity should be proactively promoted. The following are some of the measures and activities:

- **The Department of English conducted a special lecture webinar on the topic "Women Empowerment" on 25 August 2021.**
- **The Departments of Political Science, Sociology and Education, C - Edge College, organised a webinar on Gender**

Equity on 27th of November 2020 on the topic Gender Equity and Law.

- A Special Interactive Lecture on the topic "Cybercrime and Legal Safeguards" was organised by the Department of Political Science on December 4, 2020.
- A common room for girl students is provided where they can have quality time and also for any emergency.
- For safety measures, CCTV is installed in all the classrooms, auditorium, all the floor lobby and library.
- The institution constituted the following committees as per norms laid by University/UGC: Grievance Redressal Committee, Anti-Ragging, Anti-Sexual harassment, Students' Disciplinary Committee, Student Welfare, and Mentoring Programme for the well- being of the students, staffs and faculty.

- There are separate washroom facilities for girls and boys.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cedgecollege.org/web/gender-equity-girls-safety-measures/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Inculcating a strong culture of work ethics and cleanliness, the

College conducts regular social work every Saturday where each House regularly and efficiently clean and manages the waste collected in the designated area, constructed and reserved for Solid Waste Disposal. The college also efficiently manages the waste management through its committed staffs.

The College with its mission towards sustainable development and safe environment has signed an MOU with E-Circle, an E-Waste Management Agency based in Dimapur. They hold workshops regularly to educate students and faculty on E-Waste management. They have also installed a box in the College campus to accumulate any e-waste materials which they will collect after every few months or when the box gets filled.

Recognising the importance of water efficiency measures, the college has implemented a Rain Water Harvesting system in the campus, with support from the Indian Council of Agricultural Research (ICAR), Jharnapani.

In conformity with ecological balance, the College has set up two Vermicomposting pits as a means to protect the environment and also provide fertilisers supplement. The College also encourages minimising the use of plastics and such onetime use non-biodegradable items. In 2015, the college was declared a Tobacco Free Zone.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **D. Any 1 of the above**

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities   **D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment   **D. Any 1 of the above**

with ramps/lifts for easy access to classrooms.
Disabled-friendly washrooms Signage
including tactile path, lights, display boards
and signposts Assistive technology and
facilities for persons with disabilities
(Divyangjan) accessible website, screen-
reading software, mechanized equipment
5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- C-Edge College is located in a semi-rural area and is situated
close to Dimapur, the most cosmopolitan town of Nagaland. There is
a mixture of multi-cultural and multi ethnic population. Thus, the
College administers a transparent and robust admission process as
per guidelines by the concerned authority. Since the majority of
the students who takes admission are Scheduled Tribes, the college
encouraged and welcomes students from other districts, states and
country too. There is an increased presence of non-tribal and non-
Naga students as well as faculty members and staff in the campus
which contributes towards the strong presence of cultural
diversity and inclusiveness environment.

The College endeavours towards tolerance and harmony for cultural,
regional, linguistics, communal socioeconomic and other
diversities through its various events and programmes such as the
observance of mother language day, annual cultural day, workshops
and special lectures.

The College NSS also work towards inclusiveness of community

participation and development through the adoption of Model Village. The objective of this project is to extend community services and to instill in the students the significance of communal tolerance and harmony. So far, three villages have been adopted. The current village adopted is the Aoyim Village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- C-Edge College believes in playing a major role in the society towards delivering the kind of quality education required for sustainable and holistic development of all the stakeholders. The ideal objective of an educational activity is to enable the flowering of latent potential and to inculcate knowledge and skills for productive living and most importantly, to be a 'useful citizen'.

The College assured that the students mandatorily participate and be a part of every activities and events that emphasis on values, rights, duties and responsibilities of a citizen. The faculty and staff apart from embodying and inculcating the constitutional areas also make consistent effort to contribute towards the society beyond their work life.

The College also sensitise the students on the Constitutional ideals through the various programmes and events:

1. Guest lectures and workshops on ethics, values, duties, and responsibilities and on environment are conducted.

2. Ethical values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in elocution, debates, and class presentation.

3. Preamble Pledge Taking by the students and faculty.

4. Constitutional Day is also observed by the students and teachers too.

5. International Yoga Day observed by the NSS and NCC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Recognising the significance of honouring and showing respect to a person or event that has made an impact to the country or the world, the College observe and celebrate various commemorative days. Each department and clubs organises programme so as to inculcate the culture of harmony, respect, values, appreciation and inclusiveness. The following listed are the commemorative days that the college observe:

1. WORLD ENVIRONMENT DAY (5 June)

2. WORLD ENTREPRENEUR'S DAY (21 August)

3. CONSTITUTION DAY (26 November)

4. INTERNATIONAL MOTHER LANGUAGE DAY (22 February)

5. INTERNATIONAL WOMEN'S DAY 2021 (8 March)

6. WORLD CONSUMER RIGHTS DAY (15 March)

7. INTERNATIONAL DAY OF THE INDIGENOUS PEOPLE (9 August)

8. WORLD HERITAGE DAY (18 April)

9. NATIONAL EDUCATION DAY (11 November)

10. WOLRD EARTH DAY (22nd April)

The College observes its Annual Cultural Day during the month of November. It is a one day celebration where faculty, staff and students come to college attire in their traditional costumes and accessories. Programme and competitions are held on traditional dances, folksongs, best ethnic cuisine and indigenous games are enacted. All of these activities recognises and establishes a positive representation of all ethnic groups thus creating the environment of communal harmony.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(I) Perspective Class

The objective is to equip the student to learn to do their own perspective studies and understanding.

The idea is to look at the subject matter from a different perspective by presenting a broader picture of the subject matter giving a deeper and better understanding.

The team of faculty implements more qualitative and productive sessions and makes use of Power Point Presentation, Audio Visual, etc.

The evidence of success as responded in the form of feedback provided by the students after attending Perspective Classes.

(II) Katharizo

To focused on inculcating a strong culture of work ethics and cleanliness in all aspects of the environment, the body and the mind.

"Katharizo" comes from a Greek Word, meaning to cleanse, purge, purify, and wash away. Katharizo, thus, aims not only to encourage the growth of hard-working and responsible students, but also to create a community of students who will take these values back to their respective communities.

Katharizo is an on-going and continuous process that is practiced by all the stakeholders of the College.

The success in the conduct of Katharizo among the students, staff and faculty can be seen in cleaner, tidier classrooms, office, and college campus.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A distinctive component of C-Edge College is the "Canaan Spirit" program which is in actualisation of the College Mission Statement which posits "Quality Education for – Poverty alleviation & sustainable development." The volunteers are called the Canaan Hands.

For ages, the tribal Nagas had lived a dominantly agrarian life with the entire cycle of life linked to agricultural activities in the appropriate seasons. A sea change came barely two centuries ago with the arrival of formal education and westernisation. Cultural loss and traditional shifts with a high literacy rate have produced generations of youth who are only after white collar jobs and dependent on highly saturated Government jobs. The more than seventy years political imbroglio has retarded developments leading to a weak economy where Nagaland has the highest rate of unemployment in India today.

To attempt to mitigate this, the "Canaan Spirit" and the Canaan Hands has been conceptualised to inculcate the principles of work ethics and entrepreneurship based on the Biblical principle of "If any man would not work, neither should he eat". The College actively works towards mindset training in this direction, and collaborates with various organisations for training and programs on work ethics and livelihood skills.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

C-Edge College, has taken initiatives for effective delivery and documentation of curriculum via:

1. Curriculum Delivery: Academic Calendar is prepared by faculty along with Heads of institution. Departmental, HOD, Deans-HODs, and faculty meetings are held to assess the students, review academic activities and to keep track of the academic calendar.

Syllabi are worked out through model exams-test, assignments, case studies, discussions, quiz and presentations. Contact Hours and Credits equivalence is maintained through attendance monitoring system, unique to C-Edge College in Nagaland. (Details in Best Practices)

Tutorial/coaching for completion of syllabus, Perspective Classes, for wider context and Special Lecture Series with external resource person are conducted by each department.

Mentorship/Counselling to guide students in academic development is offered. Communication with BUGS is maintained. Two faculty from Management department are members of BUGS.

Industrial visits (Management Department), Workshops and webinars are organized regularly.

The Kiremwati Chair endowment, donated by Mr. Kiremwati, the first Naga M.Sc, is used for research and academic purposes.

2. Curriculum Documentation: Lesson Plans, Log books and activities are documented by departments. Statistics on Enrolments, Results Analysis, Grades and Marks Tracking/ Students Progression are maintained by the Office and Exam Branch. Meeting Minutes are documented.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Tentative Academic Calendar is prepared for every semester considering the following:

- **Coordination with Nagaland University schedule/deadlines for smooth conduct, preparation and implementation with time lines for Internal Assessment, submissions, make-up classes etc.**
- **Adequate time slots for non-scholastic activities, like Sports, NSS, field trips, Literary & Fine Arts etc.**
- **The dates for First Phase Internals, Final Phase Internals are set by the College whereas the End Semester exam dates are set by the University. Study Break of one week is provided for exams. Orientation on Exam Ethics, is initiated by the Exams Branch of the college. Teachers are oriented on the dos and don'ts as Invigilators as well as Examiners. During the course of the examination hours, teachers are not allowed to indulge in any other activities; invigilators are prohibited to use mobile phones inside the exam hall.**
- **After the completion of evaluation and preparation of marks, moderation meeting is held to finalize the marks and results which is followed by declaration of result. Provisional mark-sheet is issued by the college for Odd Semester End Examination. However, the final mark statement is prepared by the University for both Odd and Even End Semester Exams.**

File Description	Documents
Upload relevant supporting documents	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in following activities related to	**B. Any 3 of the above**

curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

17

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

17

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Apart from the courses such as Sociology, Education, Economics, Entrepreneurship Development and Environmental Studies - I (EVS-I) that addresses the issues of Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum, the college organizes and conducts workshops, perspective classes, interactive talks, inter & intra departmental debates, and special lecture series on issues and topics relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

2

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

70

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**B. Any 3 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://cedgecollege.org/web/feedback/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

170

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC,

Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

122

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

-The institution assesses learning levels of advanced and slow learners by categorizing them on the basis of their class and examination performances and personal contacts facilitated by Mentorship Programme.

* Mentorship Programme provides opportunity to discuss student's academic and non-academic experiences allowing mentors to assess the academic performances and identify the student's interest. Provision is made for students who are challenging inside the class, lacks discipline, is irregular or less motivated. Mentors take stewardship of mentee's overall progress and become point of reference for their academic and non-academic matters.

* Participation in curricular and extracurricular activities are taken as variables for identifying learning levels. The management and faculty extend support to learners through Remedial and Tutorial Classes and Enrichment handling.

*Marks & Grades Tracking recorded by Exam Branch, is analysed by Mentors and Departments and reviewed in faculty meetings for categorizing learners. Activities are assigned as per learner's ability. Slow learners receive tutorial and activities charted out to meet their requirements.

* Advanced learners attend and participate in workshop and events of their calibre and assigned to coach and assist their classmates.

*'Make-up Classes' for students with attendance deficit is conducted, extra-classes are provided on topics missed by the students.

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
299	**19**

File Description	Documents
Any additional information	**No File Uploaded**

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

- The institution provides support structures for the teachers and opportunities to students to elevate student-centric teaching-learning process.

I.) Workshops/orientations on participative learner-centric approaches are conducted. Student initiative is encouraged and actualized through different channels:

- Group/Individual PPT Presentations facilitates interactive and independent learning.

- Plays, debates, role plays, and group discussions enhance learning experience and enables collaborative learning.

- Edge Study Circle was started to develop critical thinking and study skills.

II.) Platforms that enable experiential and participative learning:

-The Entrepreneur: Students venture out/start a business/earn –

winners participate @ First Cut Intercollegiate Entrepreneurship Competition.

-Public Speaking Championship, Beyond Gravity, Sports Meet, and Cultural Day are events that provide opportunity to explore and polish talent, athletic ability and showcase ethnic & traditional skill.

III.) Structures enabling learning experiences, nurturing skills and potentials of students:

-SPEAR Prize for students who excel in areas of Scientific temper, Personality, Entertainment, Aesthetics and Rhetoric.

- C-Sat Quiz and Critical Reasoning based on 'What if', Situational Reaction Test, WAT and TAT Test are conducted to stimulate critical thinking.

-Summer internship for Management Studies for a period of one month followed by Project Report Paper.

-Case Studies are included in internal assessment of the students.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- To make teaching-learning process more effective, teachers are encouraged to make use of various ICT Tools available in the institution.

* LCD PROJECTOR: The college provides LCD Projector for the teachers and students. The teachers make use of it for more effective teaching with PPT, Audio visuals etc. Likewise, the students also give PPT Presentations based on curriculum.

* WI-FI facilities are provided for both teachers and students.

* COMPUTERS with Internet facilities are provided to teachers for their academic work.

* IT Room with computers are provided for practical classes.

* LAPTOPS provisions are also made by the institution.

* Smart Board facility has been provided to enhance teaching-learning process.

* Webinars on various topics are conducted for students through Google Meet and Zoom Apps with external resource persons. Students are given opportunity to interact with the resource person to make their learning process more effective.

* Students are encouraged to make use of National Digital Library (NDL), SWAYAM and MOOC for their assignments and other learning process.

* There are provisions of computers in the library for students.

* Special Lecture Series are conducted every semester by each department where external resource persons make use of PPT, audio visuals etc.

File Description	Documents
Upload any additional information	[View File](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	*View File*
Circulars pertaining to assigning mentors to mentees	*View File*
mentor/mentee ratio	*View File*

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

19

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	*View File*
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	*View File*

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	*View File*

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Based on the guidelines from the University, mechanism for internal assessment has been developed by the institution and the document is given to all faculties for compliance and incorporated in the Handbook for students. The marks are notified phase wise in the exam notice board. Opportunity to optimize performance are given to students through provision of make-up class and improvement test.

Phases of internal assessment process:

First Phase

30% to 50% internal assessments are evaluated.

Final Phase

100% internal assessments are evaluated.

Improvement

Students with genuine reason are allowed to improve their final phase internal assessment performance.

Updated Final Phase

The marks after the improvement are moderated by the HOD along with Principal and the Deans.

Sample weightage/aspects of internal assessment:

Sl.No.

Internal Assessment Aspects (Old Course)

Weightages

1

Class Tests (2/3)

10marks

2

Assignments (2/3)

10marks

3

Presentation (1/1)

5marks

4

Quiz, debate, group discussion, case study, role play etc., (2/3)

5marks (II - VI Semester)

2.5marks (I Semester)

5

Mode-exam (I Semester)

2.5marks (I Semester)

Sl. No.

Internal Assessment Aspects (CBCS Structure)

Weightages

? 4 Credit Paper

2 Credit Paper

1

Class Test (average of 2)

10

6

2

Assignments/Project/Seminar/Viva etc.

10

4

3

Attendance

5

2.5

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

Along with provisions by Nagaland University, the College has put in place its own mechanisms to allow for transparent, time bound and efficient redressal of internal examination related grievances through the following channels:

* The University issues guidelines on examinations which the College implements carefully.

* The college has a Handbook, where all necessary information and criteria are given both for students and teachers with reference to evaluation and provisions for grievances redressal if any.

* Evaluation process is transparent and if there is any clarification, then it is open to all.

* The students are allowed to apply for re-evaluation of the paper. Re-evaluation should be proposed within one month from the date of result declaration.

* Improvement exams – The students can also apply to sit for Improvement within the set dates given by the University after its results are declared.

* Internal Improvement provision – To improve internal marks, students are given chance for re-test, re-assignment, re-presentation etc. This is done within one month before the final exam.

* With adequate education to the students regarding the provisions for re-evaluation and improvements, the students have made use of these provisions to pull up their grades.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has a clear stated Programme and Courses outcomes that are communicated to teachers and students through various mechanisms.

- The Handbook includes all information of the College, from academic guidelines to College Rules and Regulations to ensure that one does not lose its way to the top.
- The Annual Prospectus contains information about the admission structure and features of the College.
- The College maintains its Web-site with updated information for reference.
- Orientations for students before the commencement of classes on Programmes and courses offered by college are conducted. Regular awareness sessions are held to ensure that communication channels are open and accurately

processed.

- Seminars, Meetings, Orientations for teachers and students are conducted to keep them updated on different levels of information.
- Regular Meetings for IQAC
- Through interactions and discussions at the Parents-Teachers Meet, that is held annually.
- Monthly faculty review meetings.
- Mentorship sessions are a held twice a semester to communicate with students for various programmes and academic updates.
- Committees and Sub-Committee meetings and activities are conducted
- Notices and Circulars are pasted on the college Notice board to pass information to students
- Reports on activities conducted on different occasions in consonance with the Vision and Mission of the College.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

- The College has a well defined system to achieve Programme Outcomes, Programme Specific Outcomes and Course Outcomes laid down in the College Vision and Mission statement.

The College measures course outcomes by evaluating the coverage of syllabus, the internal activities and evaluation process. Based on the evaluation results, measures are applied for remedial or enrichment purposes.

Programme specific outcome is measured by conducting external and internal evaluations. The internal exams are evaluated within and external exams conducted by University.

Course outcomes is measured through different means by the College such as:

- **Grades and Marks tracking of students' performance is done. According to the performance indicators, relevant actions are taken.**
- **Semester Review Meetings is conducted after declaration of results to understand students' performances and learning outcomes. Based on that, suggestions are shared among the teaching faculty to subdue learning barriers.**
- **Regular meetings of Head of Departments are conducted to probe the students' performance and learning outcomes.**
- **Feedbacks from mentorship sessions help towards planning and overcoming barriers of learning.**
- **Suggestion box has been placed for any student, staff or faculty to give feedback freely. Structured feedback is also taken on a regular basis.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

76

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://cedgecollege.org/web/student-survey-satisfaction-resultsss/

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.60

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

10

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

00

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

2

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Recognising the impact of extension activities which will transform students as leaders of social changes and develop their social responsibility, C-Edge College always endeavours to collaborate with community and other organisations for productive community activities. The following are some of the extension activities that were carried out in the neighbourhood community which aims at sensitizing students to social issues, for their holistic development, and its impact thereof during the year.

1. On a number of occasion, plantation drives were carried out by different units in and around with the neighbourhood community to contribute towards environmental protection.

- NSS C-Edge unit in collaboration with 173BN CRPF conducted a plantation drive in Chumukedima on 31st July 2021.

1. The Department of Education organised a One Day Community Service at New Showuba Village with the 2nd BA Semester students on 12th February 2022. This was also conducted as part of the partial fulfilment of their first phase internal marks. Around 61 students participated.

1. The College NSS continues to undertake community work at its adopted village and the surrounding areas.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	[View File](#)
e-copy of the award letters	[View File](#)

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	[View File](#)

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

92

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

2

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The primary concern of the College is to create enhanced infrastructure which aims at providing adequate facilities geared towards facilitating effective teaching and learning.

The infrastructure and physical facilities available for teaching- learning are:

CLASSROOMS

Number

Seating Capacity

08 classes for BA:

G-09

G-10

G-13

G-14

110

203

205

207

100

100

90

90

50

50

50

50

03 classes for Management: G-12

G-07

111

75 students in total

01 for Language Lab- 109

15 students in total

01 Conference Room- 108

30 students in total

01 Manen Hall (Seminar Hall)

100 students in total

Computer Lab: The College provides a Computer Lab (ICT Classroom) for the students

Seminar Hall, Conference Room and Classrooms are LCD projectors enabled with projector screens.

Auditorium: The Multi-purpose Auditorium with seating capacity of 500.

Wi-Fi: The campus is Wi-Fi enabled.

Administrative Block: consist of the Principal`s Office, Accounts Office, Academic Deans Office, President Office and HR Office.

Library: The total area of college library is 547.20 sq. meters with the seating capacity of 40 users. The library has attached toilets for males and females and Wi-Fi connection. The library has both textbook section and E- learning section where they can access through N- List.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor,

outdoor), gymnasium, yoga centre etc.

The College is committed to provide adequate facilities for cultural activities, indoor and outdoor sports as well as other support amenities.

- The Multi-purpose Hall (G K Auditorium) is fully equipped with proper sound system and has a seating capacity of 500. The Hall is available to organize co-curricular, recreational and cultural activities.
- Seminar Hall named Manen Hall is situated within the building, with the seating capacity of 120. It has LCD projector with projector screen and sound system for class presentations, seminars and other purposes as per requirement.
- There is a generator for power backup and the fire extinguisher is placed in every floor of the College building.

The College also attempts to provide adequate facilities for both indoor and outdoor games.

- Currently, the College has a decent basketball court, badminton court and volleyball court.
- Group games are organized to maintain the team spirit and to foster sportsmanship. The College has constituted a committee comprising of faculty and students for looking after the sports activities. The Games and Sport Committee is responsible for organizing the Annual Games and Sports Week.

Some of the indoor games provided are like Table Tennis, chess, puzzles, scrabble etc.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

1

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

15

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

16.20

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- The College installed the Koha Software in March 2022. It is a web-based integrated library system capable of managing a wide range of administrative processes typically found in modern libraries: cataloguing, authority management, serials management, circulation, acquisitions, reporting, etc. Currently, the College library has partial automated Koha implemented.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**B. Any 3 of the above**

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3936

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has designated faculty and staff for maintenance and upkeep of the IT facilities. They fall directly under the supervision of the top management and administration. Each aspect of the facilities falls under a particular category of usage, for which specific person is designated with responsibility.

- The College has 22 computers and 1 laptop out of which 14 are available for students.
- Brand new laptops are given as a token of acknowledgement and appreciation to faculty & staff on their completion of five years of service in the College.
- Computer Lab has adequate number of desktops maintaining students to computer ratio of 1:30 most of the times.
- The college has 2 LCD Projectors.
- In general, computing and internet facilities are available to all teachers and students on the campus.
- Most of the Computers/desktops have the Processor – Intel(R) Pentium 4/i3/i2 CPU, Installed Memory (RAM) – 1.00 GB, System Type – 32 bit operating system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

14

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

5.85

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has designated faculty and staffs for maintenance and upkeep of the infrastructure, facilities and equipment known as the Inspection and Maintenance Committee. A stock register is also maintained.

- **Classroom: Regular cleaning and maintenance is carried out so as to provide an effective learning environment to the students.**
- **Library: Library access is open for all on every normal working day (9:00 – 14:30 hours).**
- **Computers: The College provides computer facility with**

Reliance Jio Wi-Fi internet connection and Symbios network in the campus except in the classrooms. Restricted off-campus provision is made for faculty and staffs with specific assignments which require such service.

- **Power Back Up Generator:** The College has a backup generator used especially during important events and activities.
- **Food Court:** The College cafeteria was upgraded into a Food Court with the facilities of housing five food counters, sinks, tables and chairs, washrooms and a scenic view of the Patkai Hills and Naga United Village.
- **Sports:** Regular maintenance is carried out for sports equipment and sport materials by the committee members.
- **College Campus:** The cleaning and plantation of flowers and plants are maintained by a designated worker. The students are also involved through the College Best Practice 'Katharizo'.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

162

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

8

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	C. 2 of the above

File Description	Documents
Link to institutional website	https://cedgecollege.org/web/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

299

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

299

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

13	
File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0	
File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

With the gradual evolution of the College, the need to engage the students with a sense of responsibility has become imperative. As a step in promoting community participation and leadership an integral part of the College mission, the C-Edge College Students Forum has been constituted. The Forum Committee Members are selected or elected from amongst the Class Representatives. There are Three representatives in each Class or Section who are elected, Selected or Nominated by their classmates. They are than nominated/select/to hold various positions/post in the CECSF Committee.

The Forum Committee members take part in planning, organizing and executing College functions and events such as Freshers' Week, Commencement Day, College Literary Day, Sports, and other related programs and activities.

The Forum Committee Members also Endeavour to instill the spirit of self-discipline amongst all student members and supports the College for such practices such as campus cleanliness, student discipline, ethical behaviour and all such other related activities.

The CECSF members represent the students in the various academic and administrative bodies/committees such as:

- **NSS and RRC**
- **Games and Sports Committee,**
- **Fine Arts and Cultural Committee,**

- **Seminars and Literary Committee,**
- **Prism Editorial Board**
- **Disciplinary Committee,**
- **Mission Green,**
- **Evangelical Union and**
- **IQAC**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

2

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

With a view to promote and add value to the institution from which one had graduated; the C-Edge College Alumni Association (CECAA) was formed on 25th August 2015. It was formed with the main objective to have a healthy, positive and continuous relation with the graduates. For the smooth functioning of the Association, a designated faculty member acts as the Coordinator as the nodal bridge between the AA and the College.

For better coordination, the Alumni Association is assisted by the Alumni Advisory council (AAC) which is comprised of the Principal, President of the College, Academic Deans, IQAC Coordinator, Alumni Coordinator, Student Advisor and some senior faculty members. The Annual General Meeting (AGM) of the association is held every year. Apart from the AGM, the Association can meet as deemed necessary for necessary changes, suggestions etc.

As ayoung Association where most are still pursuing further studies or seeking employment, the members are yet to be in a position to extend significant financial or material support. However, the bonds of moral and emotional support remains strong and we wish our alumni members success and happiness and look forward to their strong presence in College development in the days to come.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

- The Vision and Mission statement defines the institution's distinctive characteristics in terms of addressing the needs of its stakeholders and the society it seeks to serve. The clearly laid down distinctive and objectives is implicit of the dynamism and directions by which the institution is governed. The College diligently follows the practice of holding Monthly Faculty Review Meetings where decisions are made after clear deliberation among the faculty and higher management. Perspective plans with regard to teaching learning, evaluation,

extra-curricular activities and related concern issues are prepared after each opinion and suggestions are heard and considered. Monthly faculty review meeting are held on the 12th of every month where all processes of planning, execution and reviews are done for all academic as well as non-scholastic activities.

The College also has delegated authority to the Academic Deans and each HOD to execute and make decisions in relation to their respective department's activity in consultation with the Principal and the faculty members of the respective departments. The faculty members are assigned to be in charge of various Committees and Clubs in the College and they are provided operational autonomy with a clear flow of information.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- One of the strengths of C-Edge College is inculcated by the top management through decentralisation, delegation and bottom-up planning:

1. The College has delegated authority to the Academic Deans and each HOD to execute and make decisions in relation to their respective department's activity in consultation with the Principal.

2. Within given guidelines and parameters, the faculty members assigned to be in charge of various Committees and Clubs in the College, are provided operational autonomy with a clear flow of information.

3. Monthly Faculty Review Meetings is an on-going process where decisions are made after clear deliberation among the faculty and higher management. Strategies and plans with regard to

teaching learning, evaluation, extra-curricular activities and related concern issues are prepared after each opinion and suggestions are heard and considered. Monthly faculty review meeting are held on the 12th of every month.

4. In so far as the involvement of students in participative management is concerned, the College has given them responsibility of organising extra-curricular activities to the CEC Students' Forum, which has representatives from each class known as CR's – Class Representatives.

5. Student representation is active in all committees and actions involving student welfare.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

C-Edge College strategic/perspective plan is effectively deployed through the quality improvement strategies in Curriculum Development, Teaching and Learning, Examination and Evaluation, Research and Development, Library, ICT and Physical Infrastructure / Instrumentation, Human Resource Management, Industry Interaction / Collaboration and in Admission of Students. One activity successfully implemented based on the strategic plan is on:

Teaching and Learning: The College has the following quality improvement strategies when it comes to teaching & learning:

- A smart classroom has been introduced.
- Enrichment classes which are known as Perspective Classes has been introduced and implemented.
- Focus on self-learning and presentations from both students and faculty.
- Faculty members are encouraged and supported to attend state, national and international seminars/conferences/workshops.

- Introduced the Certificate Course on Japanese Language Program which will be language skills and employability based.
- Introduced Special Lecture Series where resource person from different fields/areas are invited to give lectures on various topics related to the discipline/streams.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organisational Structure of C-Edge College consists of:

The Management constitutes of the President, the Administrator and the Director (HR).

The Board of Governors deliberates on issues relating to finance, infrastructure, and the related matters.

The Principal is the Academic Head.

There is an Academic Dean of Social Sciences and Humanities and of Management Studies. This is followed by the Head of Departments (HoDs) who ensure the respected departments are working effectively.

The College has Internal Quality Assurance Cell (IQAC) which works towards realisation of the goals of quality enhancement and sustenance.

The Exam Branch implements a fair and impartial conduct of examinations and controls all exam related matters.

CEC Student Forum (CEC SF) consists of Class Representatives who are elected every year through Ballot system.

Various Committees/Clubs are constituted for the planning, preparation and execution of academic, administrative and extra-

curricular purposes

The In charges and Coordinators of the value added programs oversee the effective and efficient functioning of the curriculum.

The Anti-Ragging and Anti Sexual Harassment Committee, Grievance Redressal Committee and Disciplinary Committee is to ensure that no violation of rules takes place within the College and work towards addressing and settlement of grievances if any.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	https://cedgecollege.org/web/cec-organogram/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**B. Any 3 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user interfaces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non-teaching staff which are as follows:

- Medical, Housing and Transport allowances.
- CPF – Contributory Provident Fund
- Faculty and Staff Welfare Fund
- Maternity leave
- Transport facility
- Allowances for research/seminars/conferences/workshops
- Casual Leave: 9 days in a year
- Residential quarter for Principal
- Canteen Facilities
- Semester Breaks: as per University directive

The College Faculty Welfare Fund is set up from the additional amounts from the make-up classes fees. The FWF is under a committee comprising of the Administrator and three senior faculty members. The Faculty Welfare Fund has a policy whereas tokens in cash or gifts are presented to the Faculty & Staff during:

- Their own weddings, birth of their offspring and demise of close family members like parents or spouses.
- Farewell of the faculty & staff from the college (retirement or resignation).
- When fellow faculty and staff are hospitalised or meet with unforeseen disasters.
- For Emergency loans.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

22

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

25

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has APAR (Annual Performance Appraisal Report) for non-teaching staff. It is in the process of implementation for the teaching faculty.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal Financial Audit: The Management with the office staff from the Accounts section undertakes the college internal finance audit. It is done annually as per the norms.

External Financial Audit: The College external audit is done by a Chartered Accountant. The audit report is thereafter shared to the Principal and IQAC for documentation.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

3

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File](#)

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

C-Edge College is a private educational institution with limited funds received from the State government and well-wishers.

1. **Grant-in-Aid received from State Govt. of Nagaland**

   - **2020-21 (2Lakhs)**

1. **MPLADS(RS) fund (132.22 Lakhs) - For Auditorium-2018**
2. **Additional funds by the Trust are also mobilised.**

All these are utilised for the development of the College infrastructure. The College also generate minimal fund from the Food Court which is leased to interested parties.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

C-Edge College has a strong culture of functioning through participation of all its stakeholders. Thus, IQAC plays an important role in ensuring its effective functioning and has contributed significantly for institutionalising the quality assurance strategies and processes with these two practices:

- **Implementation & Streamlining of the Feedback System: Feedbacks are collected from the stakeholder viz. students, parents, teachers, and alumni to facilitate in the enhancement and sustenance of quality in the College. Feedback is also collected from the employers of the organisation where the students undertake their summer internship. Proper analysis of the feedback is done and communicated to each faculty.**
- **Promotion of Research Culture: IQAC recognises the importance of inculcating research culture amongst its faculty and students. Thus, continuous efforts are made in developing that area with the following thrusts:**

1. **Helping the departments/faculty in writing research project proposals and papers.**
2. **Providing latest seminars and conferences details and encouraging the faculty to present and publish papers.**
3. **Conducting Faculty and Staff Development Programmes, to keep them updated on the new developments and issues in their respective areas.**
4. **Encouraging departments and faculty members to apply for funding of research projects in organisations like ICSSR, NABARD and so on.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

1. **- Moderation Meetings: Moderation meetings on the internal assessment and the end semester examination marks and grades of the students are held every semester. The Exam Branch prepares and provides the Tabulation Sheet of all the student's marks and grades for the moderation. Each department's performances are assessed and discussed based on the improvement, remedial measures and feedback of the students. However, once the results are declared, the Principal conduct a moderation meeting with all the faculty members together with the HoDs. The outcome of the moderation meetings guides and helps the faculty members to assess and consider ways to improve the teaching learning process.**

Faculty Review Meetings & Workshops: The College maintains a systematic Performance and Grades Tracking record. These records are periodically reviewed along with tracking of the activities outlined in the Annual Academic Calendar. This practice enables the College to take good stock of performance and outcomes. Based on analysis and observations from this exercise, various workshops are held regularly which is organised and conducted by IQAC for the teaching faculty members targeted towards incremental improvement. Workshops on relevant issues have been conducted. These activities are a regular part of teaching learning reform

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of	**C. Any 2 of the above**

Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://cedgecollege.org/web/annual-report/
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

C-Edge College as a co-educational institution maintains continuous measures for the safety of the female students and employees. The College also strongly believes that Gender Equity should be proactively promoted. The following are some of the measures and activities:

- **The Department of English conducted a special lecture webinar on the topic "Women Empowerment" on 25 August 2021.**
- **The Departments of Political Science, Sociology and Education, C - Edge College, organised a webinar on Gender Equity on 27th of November 2020 on the topic Gender Equity and Law.**
- **A Special Interactive Lecture on the topic "Cybercrime and Legal Safeguards" was organised by the Department of Political Science on December 4, 2020.**
- **A common room for girl students is provided where they**

can have quality time and also for any emergency.
- For safety measures, CCTV is installed in all the classrooms, auditorium, all the floor lobby and library.
- The institution constituted the following committees as per norms laid by University/UGC: Grievance Redressal Committee, Anti-Ragging, Anti-Sexual harassment, Students' Disciplinary Committee, Student Welfare, and Mentoring Programme for the well- being of the students, staffs and faculty.

- There are separate washroom facilities for girls and boys.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://cedgecollege.org/web/gender-equity-girls-safety-measures/

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

- Inculcating a strong culture of work ethics and cleanliness, the College conducts regular social work every Saturday where each House regularly and efficiently clean and manages the waste collected in the designated area, constructed and

reserved for Solid Waste Disposal. The college also efficiently manages the waste management through its committed staffs.

The College with its mission towards sustainable development and safe environment has signed an MOU with E-Circle, an E-Waste Management Agency based in Dimapur. They hold workshops regularly to educate students and faculty on E-Waste management. They have also installed a box in the College campus to accumulate any e-waste materials which they will collect after every few months or when the box gets filled.

Recognising the importance of water efficiency measures, the college has implemented a Rain Water Harvesting system in the campus, with support from the Indian Council of Agricultural Research (ICAR), Jharnapani.

In conformity with ecological balance, the College has set up two Vermicomposting pits as a means to protect the environment and also provide fertilisers supplement. The College also encourages minimising the use of plastics and such onetime use non-biodegradable items. In 2015, the college was declared a Tobacco Free Zone.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus | C. Any 2 of the above |

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:
 	
   1. **Restricted entry of automobiles**
   2. **Use of Bicycles/ Battery powered vehicles**
   3. **Pedestrian Friendly pathways**
   4. **Ban on use of Plastic**
   5. **landscaping with trees and plants**
	D. Any 1 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	[View File](#)
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	[View File](#)

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment　　5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen 　　　　reading	D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

- C-Edge College is located in a semi-rural area and is situated close to Dimapur, the most cosmopolitan town of Nagaland. There is a mixture of multi-cultural and multi ethnic population. Thus, the College administers a transparent and robust admission process as per guidelines by the concerned authority. Since the majority of the students who takes admission are Scheduled Tribes, the college encouraged and welcomes students from other districts, states and country too. There is an increased presence of non-tribal and non-Naga students as well as faculty members and staff in the campus which contributes towards the strong presence of cultural diversity and inclusiveness environment.

The College endeavours towards tolerance and harmony for cultural, regional, linguistics, communal socioeconomic and

other diversities through its various events and programmes such as the observance of mother language day, annual cultural day, workshops and special lectures.

The College NSS also work towards inclusiveness of community participation and development through the adoption of Model Village. The objective of this project is to extend community services and to instill in the students the significance of communal tolerance and harmony. So far, three villages have been adopted. The current village adopted is the Aoyim Village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- C-Edge College believes in playing a major role in the society towards delivering the kind of quality education required for sustainable and holistic development of all the stakeholders. The ideal objective of an educational activity is to enable the flowering of latent potential and to inculcate knowledge and skills for productive living and most importantly, to be a 'useful citizen'.

The College assured that the students mandatorily participate and be a part of every activities and events that emphasis on values, rights, duties and responsibilities of a citizen. The faculty and staff apart from embodying and inculcating the constitutional areas also make consistent effort to contribute towards the society beyond their work life.

The College also sensitise the students on the Constitutional ideals through the various programmes and events:

1. Guest lectures and workshops on ethics, values, duties, and responsibilities and on environment are conducted.

2. Ethical values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in elocution, debates, and class presentation.

3. Preamble Pledge Taking by the students and faculty.

4. Constitutional Day is also observed by the students and teachers too.

5. International Yoga Day observed by the NSS and NCC.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Recognising the significance of honouring and showing respect to a person or event that has made an impact to the country or the world, the College observe and celebrate various

commemorative days. Each department and clubs organises programme so as to inculcate the culture of harmony, respect, values, appreciation and inclusiveness. The following listed are the commemorative days that the college observe:

1. WORLD ENVIRONMENT DAY (5 June)

2. WORLD ENTREPRENEUR'S DAY (21 August)

3. CONSTITUTION DAY (26 November)

4. INTERNATIONAL MOTHER LANGUAGE DAY (22 February)

5. INTERNATIONAL WOMEN'S DAY 2021 (8 March)

6. WORLD CONSUMER RIGHTS DAY (15 March)

7. INTERNATIONAL DAY OF THE INDIGENOUS PEOPLE (9 August)

8. WORLD HERITAGE DAY (18 April)

9. NATIONAL EDUCATION DAY (11 November)

10. WOLRD EARTH DAY (22nd April)

The College observes its Annual Cultural Day during the month of November. It is a one day celebration where faculty, staff and students come to college attire in their traditional costumes and accessories. Programme and competitions are held on traditional dances, folksongs, best ethnic cuisine and indigenous games are enacted. All of these activities recognises and establishes a positive representation of all ethnic groups thus creating the environment of communal harmony.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

(I) Perspective Class

The objective is to equip the student to learn to do their own perspective studies and understanding.

The idea is to look at the subject matter from a different perspective by presenting a broader picture of the subject matter giving a deeper and better understanding.

The team of faculty implements more qualitative and productive sessions and makes use of Power Point Presentation, Audio Visual, etc.

The evidence of success as responded in the form of feedback provided by the students after attending Perspective Classes.

(II) Katharizo

To focused on inculcating a strong culture of work ethics and cleanliness in all aspects of the environment, the body and the mind.

"Katharizo" comes from a Greek Word, meaning to cleanse, purge, purify, and wash away. Katharizo, thus, aims not only to encourage the growth of hard-working and responsible students, but also to create a community of students who will take these values back to their respective communities.

Katharizo is an on-going and continuous process that is practiced by all the stakeholders of the College.

The success in the conduct of Katharizo among the students, staff and faculty can be seen in cleaner, tidier classrooms,

office, and college campus.

File Description	Documents
Best practices in the Institutional web site	[View File](#)
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

A distinctive component of C-Edge College is the "Canaan Spirit" program which is in actualisation of the College Mission Statement which posits "Quality Education for – Poverty alleviation & sustainable development." The volunteers are called the Canaan Hands.

For ages, the tribal Nagas had lived a dominantly agrarian life with the entire cycle of life linked to agricultural activities in the appropriate seasons. A sea change came barely two centuries ago with the arrival of formal education and westernisation. Cultural loss and traditional shifts with a high literacy rate have produced generations of youth who are only after white collar jobs and dependent on highly saturated Government jobs. The more than seventy years political imbroglio has retarded developments leading to a weak economy where Nagaland has the highest rate of unemployment in India today.

To attempt to mitigate this, the "Canaan Spirit" and the Canaan Hands has been conceptualised to inculcate the principles of work ethics and entrepreneurship based on the Biblical principle of "If any man would not work, neither should he eat". The College actively works towards mindset training in this direction, and collaborates with various organisations for training and programs on work ethics and livelihood skills.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- **The Dept of Economics & the Department of Management Studies is planning to organised a National Seminar on Agripreneurhship.**
- **To continue focusing on research based activities and events.**
- **A larger and improved library to be reinstated.**
- **To introduced a new course – Psychology Subject.**