SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

C-EDGE COLLEGE

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

C-Edge College, established in 2012, recognised under Sec 2(f) & 12B of the UGC Act is a premier co-ed institution, affiliated to Nagaland University. The College is recognised by the Government of Nagaland, Department of Higher and Technical Education. The College achieved another milestone during October 2017 when it received NAAC Accreditation with Grade B. The College was granted Permanent Affiliation from Nagaland University in 2018.

C-Edge is an abbreviated form of Cutting-Edge. The term 'Cutting-Edge' visualises outcomes not only in terms of an adequate arrival, but to be participants in the most advanced and exciting developments in a field. It also means to gain a leading edge, an advantage. The C-Edge College thus presents the Vision to build and engage in an educational environment which enables its students towards the formation of a 'cutting-edge' mind-set. We believe that the human mind must first 'Aspire' and reach the 'cutting-edge' frontier before we can actually set out to achieve any goal within the realm of excellence.

C-Edge College is ideally located at the outskirt of Dimapur and is well-connected to the city and other important places in the state. It is just 2.5 km away from the airport and the AH 1 (Asian Highway 1). On its east is the 4-lane National Highway. The college had a humble beginning with a one single storey building and a handful of students. Presently, the campus encompasses a three storey academic building, the Principal's quarter, staff quarters, a basket-ball court and ample green lush space for future development. The college also has an 8 acres extension campus 4.5 km away from the main campus, primarily for the purpose of vocational and skill development programmes.

The College offers regular and professional undergraduate programmes as under:

- Bachelor of Arts (BA) - both Pass Course and Honours in English, History, Political Science, Sociology, Economics and Education.
- Bachelor of Business Administration (BBA) – with specialisation in Marketing Management, Financial Management and Human Resource Management.

From June 2022 academic session, the College follows the CBCS (Choice Based Credit System) notified by Nagaland University as given in the UGC guidelines.

The College became the first and the only college under Nagaland University to offer English Communication

Skills (CEC-ECS). A distinctive achievement where the college designed and introduced a Choice Based Credit Paper titled 'English Communication Skills (CEC-ECS)'. Taking into account that the quality of the students is the greatest asset; the College has implemented several measures as "Best Practices" which are – Mentoring, Perspective Classes, Attendance and Contact Hours Control, Canaan Programme, Faculty Paper Presentations, Special Lecture Series and 'Katharizo'. C-Edge College is committed to providing the best QCL – Quality of College Life experience to its students, and that the end outcome of all practices and operational criteria should be to produce 'cutting-edge citizens' who will be positive contributors to the community and the nation.

Vision

We believe that education is one of the single most critical components for all forms of social empowerment, progress and development. Hence the pace and quality of the empowerment, progress and development of the people shall depend upon the quality of education imparted within the society.

We believe that C-Edge College should and can play a major role in our society today, towards delivering that kind of quality education required for sustainable and holistic development.

Mission

Our Mission – Quality Education for:

- Poverty alleviation and sustainable development
- Community participation and leadership
- Values and life skills education
- Centre for language development and documentation
- Fostering creativity and its expression.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

The following points are the strengths of C-Edge College:

- Participative management is inculcated by the top management through decentralisation, delegation and bottom-up planning.
- Together with the Humanities and the Social Sciences discipline, the College also provides a professional course.
- There is effective mentor-mentee programme system where students are guided for all-round development.
- Students are given opportunities to develop their talents and leadership skills through participation in various committees, clubs and leadership platforms.
- The College campus is a Tobacco Free Zone to inculcate a health conscious mind-set and environment.
- The College emphasises on Skill Development through English Communication Skills, Canaan Hands,

Leadership & Personality Development training and Entrepreneurship.

- Importance is given to develop social responsibility where students and faculty participate in community activities through NSS, departmental undertakings and application of the Katharizo programme.
- The College strive to uphold the dignity and worth of every individual in the institution particularly the young student community with its zero tolerance policy towards sexual harassment and ragging.
- Focused on discipline of both faculty & students through the dynamic Disciplinary Committee and its effective procedures.
- The College is located in a semi-rural area with adjoining villages thus making it accessible to the rural youth for further education.
- The College is in a congenial area, away from air and noise effluence.

Institutional Weakness

The following points are the weaknesses identified:

- Minimal funding for research and development as the college is private and with limited respurces.
- To improve and upgrade on the hostel facilities for both boys and girls.
- There is concern for low enrolment in some Departments despite the increase in gross enrolment.
- Industry-Academia linkages to be explored and exploited more.
- As a young and growing College, there are a high number of fresh faculty members which can be a concern when it comes to the areas requiring more experienced hands and particularly so in upgrading the research work.

Institutional Opportunity

The following points are the opportunities identified by the College for further development:

- The introduction of Choice Based Credit System (CSCS) based on the UGC Framework and the National Education Policy with the guidelines from the affiliated University will give more scope for students towards skill enhancement, specialised areas and inter-disciplinary initiatives.
- There is more opportunity for minor projects provided by various organisations which can be encouraged among the faculty to explore on.
- The consistent support from the state government particularly the Department of Higher Education and the Nagaland University will have a direct effect on the college long term development.
- With the recent employment trend that require skilled workforce, the College has and can have more linkages with job and training oriented organisations.
- With a view to gain entry into more relevant skills in the current scenario, the College has introduced Japanese Language Certificate programme with support from the Japan Foundation, New Delhi
- Another development with wide ranging prospects for employment is the MoU signed with H&A Arms Incorporation, Japan, to set up a recruitment and training centre in the College.
- There are more prospects for the college to expand its academic programmes and its physical

infrastructure.

Institutional Challenge

The following points are the challenges that the College can work to overcome:

- To attract more students from outside Nagaland State.
- To continue with the effort to develop research culture in the college.
- To obtain funds and resources for minor and major projects and research.
- To work on an effective and efficient placement system.
- Being an affiliated College under Nagaland University, the College is required to follow the curriculum develop by the University. There is not much room for flexibility in curriculum design and delivery.
- More resources requirement for infrastructure facilities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- C-Edge College is an affiliated institute of Nagaland University and thus follows the pre-determined syllabus provided. However, the College innovates within the prescribed curriculum, such as with the introduction of CEC English Communication Skills, a compulsory paper designed to equip the students with an edge to further their prospects after graduation as the world today runs on the wheels of effective application of communication and soft skills.
- Two faculty members from the Department of Management Studies are members of the Board of Undergraduates (BUGs). The Principal has been a member of the Academic Council of Nagaland University as well as BUGS member of Ao Naga Language and English Department.
- Faculty from most of the Departments are also chosen to set question papers, to be moderators and evaluators by the University.
- Choice Based Credit System (CBCS) has been introduced from the new academic session 2022 as per UGC guidelines.
- Every Semester, the College comes up with an Academic Calendar to ensure smooth functioning of the curriculum implementation and delivery.
- Faculty Review Meeting is a continuous process which is held on the 12th of every month. Regular meetings of the Deans and the Head of the Departments are also held to monitor and keep track of all academic activities and progress.
- Files are maintained and documented by each of the various Departments and Committees. Logbooks and Lesson Plans are also maintained by each teaching faculty member and the same kept in the Library for reference by the students.
- Experiential learning through internship, projects and field & industrial visits are facilitated. Students are made to familiarise with the current issues such as ethics, gender, legal, and environment through

workshops, seminars, lecture series, perspective classes and other interactive talks with external resources.

- Feedback system from all stakeholders is a continuous and effective means for curriculum improvement and development.

Teaching-learning and Evaluation

- The College follows a transparent, inclusive and equitable admission procedure.
- Identification of slow learners and advanced learners are done through mentorship programme and marks & grades tracking. Remedial, tutorial, make-up classes, coaching and library tasks are undertaken to cater to the diversity of students.
- Participative and experiential learning are implemented through case studies, internship, workshops, group discussion, and student presentations using projectors, role playing and such.
- Each Department observes and celebrates a particular Commemorative Day to highlight and learn about significance of the various National and International Days.
- Students are also provided platform to learn new skills through events such as Public Speaking Championship, The Entrepreneur, Literary Day, Business Planning Competition and Quiz.
- Advanced teaching methods through PPT and webinars are implemented.
- Faculty & Staff Development Programmes are conducted regularly by IQAC, so that the teaching faculty are updated on new teaching methods and other related professional issues.
- For an efficient and effective evaluation process, students are assessed on a consistent basis such as presentations, case studies, assignments, viva voce, projects, community service, role playing, debates, quiz and class tests.
- Students are given ample opportunity for improvement through a transparent and time bound internal assessment system.
- The latest pass percentage for the final year stands at BA General: 96%, BA Honours: 100% and BBA: 100%.
- Student Satisfaction Survey (SSS) is conducted every year by the IQAC. The analysis of the SSS is updated in the college website.

Research, Innovations and Extension

- The College has installed the Kiremwati Chair as recognition and in honour of Mr. Kiremwati who is popularly known as the 'Architect of Education in Nagaland' for his outstanding contributions to education in Nagaland. Thus, seminars, lectures, workshops and various academic programs and activities are taken up under this Chair.
- The research activities are channelled by the Research Committee. To facilitate more research interest and output, the Committee has organised workshops and other related events.
- The College encourages faculty members for research by providing allowances to attend and present papers in various seminars, conferences and workshops.
- Workshops are held to help develop research skills among the faculty and students.
- Working towards the Mission of Language Development and Documentaion, the Department of English is working on a research project titled "A Collection of Mongsen-Ao Vocabulary." This is partly sponsored by the Dept of Art & Culture, Govt of Nagaland, and the primary objective here is language

preservation.

- A NAAC Sponsored National Seminar on "Quality Enhancement and Quality Sustenance in Higher Education" was conducted successfully on 28 & 29 January 2022.
- The Department of Economics and the Department of Management Studies is organising another National Seminar Sponsored by NABARD on "Prospects and Challenges of Inclusive Growth in North East Region with special focus on Agripreneurship", scheduled to be held on 21st October 2022.
- Faculty members have been presenting papers in various national and international seminars and have published in different journals.
- The College has published a textbook on the CEC English Communication Skills, contributed and edited by the faculty members of English Department and Management Studies Department. (First Edition in 2017 and Second Edition in 2019).
- Another publication on the Proceedings of the National Seminar on Quality Enhancement & Quality Sustenance in Higher Education is in the process.
- A Peer Reviewed Inter-Disciplinary Journal with ISSN is in the process to be launched.
- The College carries out extensive activities and institutional responsibility activities through the NCC, NSS, EU and the departments. In the course of ten years, the College had adopted three villages for community development, social sensitisation and holistic growth.
- Swachh Bharat, Plantation drive, E Waste Management and Environmental related activities are carried out consistently. Collaboration with other institutions and organisations are also been undertaken.
- Collaboration with industry and professional organisations are initiated for students internship and industrial visits.
- Collaboration with other institutions is initiated to organised seminars and other academic events.
- Memorandum of Understanding (MoU's) have been undertaken with several foreign organisations and also with other organisations within the country with the view to enrich our academic and institutional outlook.

Infrastructure and Learning Resources

- The College is located in a lush green area away from the city, which provides a congenial environment for educational institutions.
- There are ample numbers of spacious and well ventilated classrooms.
- The corridors and the classrooms are connected with CCTV and fire extinguishers for the safety of all.
- The campus houses a 500 seater auditorium with high quality sound system.
- There is a 120 capacity Seminar Hall and a Conference Room with LCD projector and screen and a Smart Board.
- The College has a Food Court with well-maintained food counters and a panoramic view.
- The campus also has a basketball court and spaces to conduct other outdoor and indoor games and sports activities.
- The campus has its own dedicated 11/0.4kv 100kva distribution transformer for quality power supply.
- Generator power back up is also available.
- The Library has installed Koha for its maintenance. Inflibnet is also installed which can be accessed by all concerned.
- Books and journals are updated and subscribed regularly in the library. A Library Committee is formed to assist in the maintenance of the Library.
- An IT room is also made available to conduct computer classes. The campus is Wi-Fi enabled.

- A stock register and ground staff is maintained for the upkeep of the campus infrastructure.
- A Maintenance and Inspection Team is formed comprising of the faculty and staff who go on periodic checks and gives a weekly report to the Director (HR).

Student Support and Progression

- Majority of the students avail government scholarship for ST/SC every year. Students are also encouraged to apply for Centrally Sponsored Scholarships as eligible.
- There are three Studentships that are provided every year to the students who face challenging economic conditions.
- Career Guidance is an on-going activity that is provided to the students for employability and for further studies.
- The College has a strong support system for all, particularly the students. Grievance Redressal mechanisms are in place through the Student Welfare Committee, Disciplinary Committee, Anti-sexual Harassment Committee, Anti-ragging Committee, Suggestion Box and Mentorship.
- The College facilitates students' representation and participation in various administrative and co-curricular activities through the formal channel of CEC Students Forum that is elected annually.
- The College has various extra-curricular, cultural and sports activities for the holistic development of the students.
- Students are also encouraged and moulded to participate and represent the college in various academic and non-scholastic external events.
- The College has formed a CEC Alumni Association on 2015 which was formally registered on 2019. The CECAA is working towards engaging on the development of the College through financial and support services. The Alumni Association has been provided their own room.

Governance, Leadership and Management

- The College Management stand firm in its Vision & Mission of quality education towards social progress, poverty alleviation; sustainable development; community participation & leadership, values & life skills education; centre for language development & documentation; and fostering creativity & its expression.
- One of the strengths of the college is the practice of participative management and decentralisation system which aid in the smooth execution of academic process and the success of the institutional goals.
- Appointments of faculty are conducted as per University guidelines and Service Rules are efficiently maintained.
- Welfare facilities and measures are provided to the faculty and staff such as medical allowance, maternity leave, CPF, transport facility, advance increments according eligibility and allowances for teaching faculty to attend seminars, conferences and workshops.
- The College follows the annual performance appraisal system for the staffs through the APAR (Annual Performance Appraisal Report).
- Orientation is conducted for new faculty and staff and the Professional Code of Conduct as per UGC is highlighted.
- Faculty and Staff Development Programme (FSDP) is organised regularly where the members have benefitted greatly in developing their skills.
- Annual Audits are conducted and accounts are prepared by a Chartered Accountant.
- The College has an active IQAC formed as per NAAC guidelines which uploads and submits the

Annual Quality Assurance Report (AQAR) every year and accepted by NAAC.

- The IQAC meets regularly, conducts & undertakes feedback analysis; has organised faculty development programmes and the Parents Teacher Conference consistently, and acts as the overall monitor and contributor towards quality enhancement and quality sustenance measures in the College.

Institutional Values and Best Practices

- The primary institutional values of C-Edge College are captured in the stated Vision and Mission, and its motto "Aspire". The underlying theme is "Justice."
- The College strives to instil and nurture fundamental values of integrity, patriotism, work culture and ethical living through its various academic and non- scholastic related activities.
- Activities such as webinars and special lectures on women empowerment, gender equity and law, cybercrimes and legal safeguards have been conducted.
- Facilities such as Girls' Common Room, CCTV installed in every classrooms and corridors and separate washrooms for boys and girls are provided.
- There is provision of ramp and wheelchairs for differently abled persons.
- Grievance Redressal Committee, Anti-Ragging, Anti-sexual Harassment, Students' Disciplinary Committee, Student Welfare, and Mentoring Programme are established.
- The College endeavour towards environmental sustainability through minimising use of plastics, making the campus as Tobacco Free Zone, building a bicycle stand to encourage free emission transportation, collaborating for E-Waste Management, and installation for rain water harvesting.
- Guest lectures, workshops and presentations by eminent external persons on ethics, values, environment, human rights, social responsibility is an on-going activity. Indian Constitution Day is observed by the students and faculty.
- Orientation on Code of Conduct are organised for students and is monitored by the Disciplinary Committee. Professional Ethics orientation for employees is also conducted.
- National and international commemorative days and events are organised to impart national integrity and harmony.
- The College adheres firmly to its **Best Practices** with a focus on practice and continuous improvement for the holistic development of its students through:

- Attendance and Contact Hour Deficit Make Up,
- Perspective Classes
- Mentorship Programme
- Katharizo (Clean, Purge, Purify)
- Special Lecture Series and
- Emphasis on Skill Development and Entrepreneurship.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	C-EDGE COLLEGE
Address	PO Box - 250 Naga United Village
City	Dimapur
State	Nagaland
Pin	797112
Website	www.c.edge.college.org

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Chubatola Aier	03862-242728	9436061688	-	c.edge.college@gmail.com
IQAC / CIQA coordinator	Wapanginla Ao	-	9612583833	-	wapang79@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Nagaland	Nagaland University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	15-07-2014	[View Document](#)
12B of UGC	08-09-2020	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	PO Box - 250 Naga United Village	Rural	2.65	0.84

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	Integrated(UG),English	36	Higher Secondary or equivalent examination	English	125	122
UG	Integrated(UG),Economics	36	Higher Secondary or equivalent examination	English	65	8
UG	Integrated(UG),Education	36	Higher Secondary or equivalent examination	English	65	35
UG	Integrated(UG),History	36	Higher Secondary or equivalent examination	English	65	55
UG	Integrated(UG),Political Science	36	Higher Secondary or equivalent examination	English	80	78
UG	Integrated(UG),Sociology	36	Higher Secondary or equivalent examination	English	65	43
UG	BBA,Management Studies	36	Higher Secondary or equivalent examination	English	40	23

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				30
Recruited	0	0	0	0	0	0	0	0	9	16	0	25
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				25
Recruited	0	0	0	0	0	0	0	0	9	16	0	25
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				12
Recruited	7	5	0	12
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	3	8	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	4	0	8
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	4	0	5
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	172	4	0	0	176
	Female	169	1	0	0	170
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years						
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
ST	Male	54	24	50	55
	Female	38	65	54	59
	Others	0	0	0	0
OBC	Male	1	1	1	1
	Female	0	1	1	3
	Others	0	0	0	0
General	Male	0	0	4	1
	Female	1	0	1	0
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		94	91	111	119

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	- C-Edge College provides Bachelor of Arts (BA) and Bachelor of Business Administration (BBA) as regular courses. The college is also the study centre for Indira Gandhi Open University (IGNOU) where students from the area and district can enroll for distance and correspondence courses in various courses. The Japanese Language Programme (JLP) was introduced in 2020 where students get an opportunity to learn a new language. In addition, the college as an affiliated institution to Nagaland University will implement the CBCS which is multi-disciplinary and interdisciplinary in nature, from the new academic session 2022-23, viz. June 2022. The College offer academic curricula that include credit based courses based on the Nagaland University syllabus (affiliated). CEC also has activities and projects which includes environmental education and value-based towards the attainment of a holistic and multidisciplinary education such as: • Mission Green: Mission Green was established on 2015 with the objective to create and develop Eco friendly behaviour and environmental awareness among the various stakeholders. The club has been active ever since its inception to activities related to environmental consciousness and sustainability. • Canaan Hands: Canaan Hands is a voluntary group of students and faculty whose main motto is to work, to sacrifice and to gain self-reliance. It is an offshoot of Canaan Farmers' Spirit where the principles of work and work ethics are taught under the programme. • Perspective Classes: Perspective Classes was envisaged to offer something different, a value added knowledge for our students. It is to present a broader picture of the subject matter to give a deeper and better understanding to the students and enables them to better master the same. It will also teach them the applicability of the subject and its impact in the real world. In addition, the college focuses on a comprehensive array of co-curricular and extra-curricular activities namely NSS, RRC and NCC where students play an active role in community engagement and services. - As an affiliated institute to Nagaland University, the College follows the academic guidelines provided. The curriculum allows academic flexibility to the students and had focused on courses which are multidisciplinary and interdisciplinary in nature. Thus, the outlines of the CBCS include firstly, the Core Course as per the

	UGC Model curriculum for the subject/discipline concerned to be taught uniformly across all the colleges under the University. Secondly, the Elective Course which is known as specific or specialised or advance or supportive to the discipline/subject. It will be of two types which are intra departmental (Discipline Specific Elective) and interdepartmental (Generic Elective). This greatly offers opportunities and avenues to learn core subjects and also explore additional avenues of learning beyond the core subjects for holistic development of an individual. - The college encourages individual as well as collaborative research among individuals, institutional and external. - The College since inception focused on vocational, academic and value based activities and programmes namely Canaan Hands and Perspective Classes.
2. Academic bank of credits (ABC):	C-Edge College is affiliated to Nagaland University and thus will follow the guidelines provided. According to the notification, every HEI's that meet the eligibility requirements will register with Academic Bank of Credits on the ABC website (www.abc.gov.in) and create an account. Simultaneously, students will be oriented and encourage opening Academic Bank Account. This will be implemented once the new academic session starts.
3. Skill development:	- C-Edge College has been making continuous and tremendous efforts towards strengthening the vocational education and soft skills of students. Programmes such as Canaan Hands, CEC English Communication Skills and various clubs like Fine Arts & Cultural, Seminar & Literary, Evangelical Union (EU), Reading, Drama, Handicrafts, and Music are the efforts made to keep align with National Skills Qualification Framework. - Canaan Hands: This is one programme offered to promote vocational education and to integrate it into mainstream education in the coming months. Structure and other formalities are in the process to be formally inducted into the system. - CEC English Communication Skills: CEC English Communication Skills" (CEC ECS) is a compulsory paper developed by the college and was given due approval by the affiliated University in 2015. A textbook for the same was brought out by the college in 2017. The paper is specifically prepared as a CBCP option for the

students who want to improve their English communication skills to be better prepared to enter the workforce after graduation. Course Objectives: • Have a thorough understanding of the principles and domains of communication skills. • Improve in fluency in different communicative contents (both professional and everyday usage) • Improve in communication skills and finances more efficiently at the workplace and in interpersonal relationships. • Attain a high level of confidence to achieve professional success - The following activities are implemented for providing value-based education to inculcate positivity amongst the learner: • Mission Green • Canaan Hands • NSS • Evangelical Union (EU): It is a student ministry established to train students to be not just educated persons but fine human beings who knows God and their responsibilities. • Departmental efforts (Sociology Department) : These are the activities initiated: Cheerful Hearts: This is an effort to carry out a small give back and put to practice activity through philanthropy where societal values of social relationship and needy individuals, families or groups will be focused on. This is an activity to instill and imbibe the values of affection, sensitivity and recognition of little things in everyday mundane. Legacy Lane: This is intended to let students to plant a tree sapling and take care of it till they graduate. The tree as it grows becomes the legacy that they leave behind. • Commemorative Days: Various departments observes and celebrates commemorative days such as Human Rights Day and National Constitutional Day by the Department of Political Science, International Day of the World's Indigenous People by the Department of History, International Mother Language Day by the Department of English, World Entrepreneurs' Day by Department of Management Studies, World Consumer Rights Day by the Department of Economics, International Women's Day by Department of Sociology, National Education Day by Department of Education. - The college has engaged an expert who is designated as the Technical Supervisor to lead the Canaan Hands programme. - An MOU is in the process with LMLCS (Life Ministry Learning Centre Society) that will provide to promote and train Master trainers on various fields through their Life Ministry Learning Centre (LMLC).

4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Under the Elective Course, students will get the option to choose Modern Indian Language (MIL) Communication as one of their Ability Enhancement Compulsory Courses (AECC). Core Course in History, Education and Sociology has papers which focused on the Indian culture, custom, history and Indian system at various phases.
5. Focus on Outcome based education (OBE):	As OBE is a continuous process of education wherein the curriculum, teaching, and learning strategies and assessment tools are improved continuously, there is no single style or technique of teaching and assessment. Rather, educational institutions can come up with their own unique module to assist the students in achieving their goals. Institutions normally look into Educational Outcomes under Program Outcomes (PO) and Course Outcomes (CO). An overview of the C-Edge College OBE initiatives is briefly highlighted below: PROGRAM OUTCOMES PO is the broad statements that describe the career and professional achievements that the program is preparing the students to achieve. PO is closely aligned with the Graduate Attributes. It has to be consistent with the vision and mission of the institution. The vision of C-Edge College is to produce "cutting edge citizens". Thus, the college Vision and Mission statements affirms Quality Education for: - Poverty Alleviation and Sustainable Development. - Community Participation and Leadership. - Values and Life Skills Education. - Centre for Language Development & Documentation. - Fostering Creativity and its Expression. GRADUATE ATTRIBUTES Graduate attributes are the qualities, knowledge and capabilities that students are encouraged to take responsibility for developing throughout their studies in the college. The Graduate Attributes articulated within the ambit of the Vision and Mission of the College is: • Attribute 1: Deep Discipline/Course Knowledge and Intellectual Scope. • Attribute 2: Creative and Critical Thinking, and Problem Solving. • Attribute 3: Soft Skills – Personality & Communication Skills, Team Work, Leadership and Emotional Intelligence • Attribute 4: Personal Values and Practices - Global citizen/responsible and ethical members of the society. COURSE OUTCOMES CO is major discipline specific outcomes using action verbs that are measurable and is shown by students on

	completion of the course. The Course Outcome is measured through the performance of students in the various assessment processes viz. internal assessment and external final exams, assignments, project work, presentations, quiz, orals, alumni/employer feedback, etc. The various teaching, learning and assessment tools for measuring CO are structured to cater to different levels of learners effectively. SAMPLE INTERNAL EVALUATION MODULE Sl EFFORTS/INITIATIVE ACTION MEASURED 1 Quiz & Orals Remember 2 Class Presentation/Role playing/Debate Understand 3 Assignment – Individual/Group Evaluate 4 Mini Project – Individual/Group Create
6. Distance education/online education:	The teaching faculty and students at C-Edge College has been oriented on the usage of SWAYAM, National Digital Library (NDL), N-List (National Library and Information services infrastructure for Scholarly Content) and MOOC course so that students will get an option to learn vocational courses. - C-Edge College is the study centre of Indira Gandhi Open University (IGNOU). - Online classes are already in place, when needed.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
346	299	272	275	267

File Description	Document
Institutional data in the prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 37

File Description	Document
Institutional data in the prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
20	18	16	17	15

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
16.20	12.90	14.50	25.17	33.74

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

C-Edge College is affiliated to Nagaland University and has taken up various initiatives for the effective delivery and documentation of the curriculum through various steps:

1. Curriculum Delivery: At the beginning of each semester, a series of meetings are held, with all faculty members and the Head of the institution to prepare the semester Academic Calendar. Departmental as well as HOD meetings are held to review the previous performance of the students. On 12th of every month, faculty meetings are held for the review of academic activities.

The semester syllabi are then worked out effectively through class tests, model exams, assignments, case studies, discussions and quiz hour among the students. The students also give presentations on their respective subject. All these are included and are part of their internal assessment. Low attendance goes into Contact Hours Deficit which can be recovered through 'Make–Up' classes.

Coaching/Tutorial classes, Perspective Classes and Special Lecture Series are conducted by each department every semester with external resource person.

The college also provides Mentorship and Counselling sessions to the students, where they are guided by their mentors both in academic and personal development.

Currently, two faculty members from Management department are members of their respective BUGS. One faculty from English is member of BUGS in Ao Naga.

Industrial visits are mandatory especially for Management Department. Workshops and webinars based on various topics and themes related to the subjects are organised for the students as well as for the faculty.

The Kiremwati Chair endowment is donated by Mr. Kiremwati, who is regarded for his achievement, sacrifices and contribution to the development of education in Nagaland. Under this Chair, the funds from the endowment are used for research and academic development of both students and faculty.

2. Curriculum Documentation: Files are maintained by each department and committees to document various activities conducted. Lesson Plans and Log books are maintained. All Statistics on Enrolments, Results Analysis, Grades and Marks Tracking and Students Progression are maintained by the Exam Branch.

Tentative Academic Calendar is prepared for every semester considering the following:

- Coordination with Nagaland University schedule/deadlines for smooth conduct, preparation and

implementation with time lines for Internal Assessment, submissions, make-up classes etc.

- Adequate time slots for a number of non-scholastic activities, such as Sports, NSS, field trips, Literary & Fine Arts etc.
- The dates for the First Phase Internals, Final Phase Internals are set by the College whereas the End Semester exam dates are set by the University. Before the conduct of the End Semester Examination, the teachers as invigilators are given an Orientation on Exam Ethics with the initiative of the Exams Branch of the college.
- After the completion of evaluation and preparation of the marks, moderation meeting is held to finalize the marks and results. The declaration of result follows after the moderation. Provisional mark-sheet by the college is made available to students for Odd Semester End Examination. However, the final mark statement is prepared by the University for both Odd and Even End Semester Exams.

File Description	Document
Upload Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Number of Add on /Certificate/Value added programs offered during the last five years

Response: 2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.2.2 Percentage of students enrolled in Certificate/ Add-on/Value added programs as against the total number of students during the last five years

Response: 5.21

1.2.2.1 **Number of students enrolled in subject related Certificate/ Add-on/Value added programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
11	6	40	11	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Response:

As a College affiliated to Nagaland University, the College follow the curriculum designed by the University. Apart from the courses such as Sociology, Education, Economics, Entrepreneurship Development and Environmental Studies - I (EVS-I) that addresses the issues of Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum, the college organises and conducts workshops, perspective classes, interactive talks, inter & intra departmental debates on such crosscutting issues.

The College has conducted various activities and events on crosscutting issues like - NSS activities to promote Environmental awareness through Tree Plantation, Village Cleanliness, Blood Donation Camps, Tobacco Free Campus, and Swatch Bharath Abhiyan. World Environment Day is observed every year through various community and environmental based activities by MIssion Green and NSS.

On March 15, World Consumer Rights Day is commemorated by the Department of Economics to educate the studnets based on its objective to safeguard consumer rights and to ensure that customers are not subjected to market exploitation or social injustice that may jeopardize their rights.

The Department of Sociology commemorate International Women's Day every year with the rest of the world on March 8 which is marked by talks inviting resource person from outside, programme, events and activities. The College also provides Girls Common Room for girl's student.

Special lecture series on issues and topics relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability is conducted. Some topics of the Special Lecture series are - A Guide on Personal Finance with special reference to Mutual funds and SIP, Growth and Emergence of Entrepreneurship: Challenges and Opportunities, Women Empowerment, and Building Resilience.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 21.97

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 76

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website (Yes or No)

Response: Yes

File Description	Document
Upload supporting document	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 71.85

2.1.1.1 **Number of students admitted year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
144	119	112	90	94

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
170	160	128	132	188

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.1.2 Percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the last five years (Exclusive of supernumerary seats)

Response: 58.53

2.1.2.1 *Number of actual students admitted from the reserved categories year - wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
144	119	112	90	94

2.1.2.2 **Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
215	215	215	155	155

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 17.3

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences using ICT tools

Response:

To make learning more student-centric, the institution provides all possible support structures and systems for the teachers and also opportunities to the students to make the teaching learning process an enriching one.

I.) Workshops and orientations on various topics are conducted to enable teachers to understand the differences between a teacher-centric and learner-centric class. It is strongly emphasized that overall development of the student can be achieved only through participative learner-centric approaches. Student initiative and interaction is encouraged and actualized through different channels:

- Students engage in both Group as well as Individual Presentations using LCD projector, which is a part of internal assessment.
- Library assignments to inculcate independent learning.
- Plays, debates, role plays, case study and group discussions are a part and parcel of every department which enables collaborative learning.
- Edge Study Circle has been started with the objective for developing thinking and study skills. It is also to help prepare students for various competitive exams.

II.) The institution also organizes different platforms where students are given opportunities to show case their talents through different participation in various events organised both by the College and other organisations such as The Entrepreneur, Public Speaking Championship, Beyond Gravity, Sports Meet and Cultural Day.

III.) The college also initiates different structures to enable learning experiences as an aspect for nurturing skills and potentials of students.

- The main framework will be the SPEAR Prize to the students who excel in the areas of scientific temper, Personality, Entertainment, Aesthetics and Rhetoric (SPEAR).
- C-Sat Quiz and Critical Reasoning based on 'What if', Situational Reaction Test, WAT (Work Association Test) and TAT Test are conducted to stimulate critical thinking.
- Management Studies students undertake summer internship for a period of one month. After which, they are to write a Project Report Paper which is evaluated on the basis of 100 marks with 4 credits.
- Solving Case Studies is an important component which is included in the internal assessment of the students.
- Each Department has its Commemorative Day to observe, celebrate and learnt.

In addition, to make teaching-learning process more interesting and effective, teachers are encouraged to make use of various ICT Tools available in the institution.

- The College provides LCD Projector for the teachers as well as for students. The teachers make use of it for more effective teaching with PPT, Audio visuals etc. Likewise, the students also give PPT Presentations based on various topics.
- WI-FI facilities are provided for both teachers and students.
- COMPUTERS with Internet facilities are also provided to teachers for their academic work.
- IT Room with computers are provided for practical classes.
- Interactive Webinars on various issues and topics related to the syllabus and curriculum are conducted for students through Google Meet and Zoom Apps with resource persons from different areas.
- Students are encouraged to make use of National Digital Library (NDL), SWAYAM and MOOC for their assignments and other learning process.
- There are provisions of computers in the library for students.
- Special Lecture Series are conducted every semester.

File Description	Document
Upload Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 97.73

2.4.1.1 **Number of Sanctioned posts / required positions for teaching staff/ full time teachers year wise during the last five years:**

2021-22	2020-21	2019-20	2018-19	2017-18
20	20	16	16	16

File Description	Document
Upload supporting document	[View Document](#)

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 36.05

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	7	7	6	4

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Based on the University guidelines, the mechanism for internal assessment has been developed by the institution. Students are made aware of the process, performance as internal marks obtained are notified phase wise.

In the Old Course Semester System, Internal Assessment is conducted by the College for 30 marks and the External Assessment is conducted by the University for 70 marks.

From 2022 onwards, the CBCS structure has been introduced; the evaluation is based on 25 marks internal assessment, 75 marks external assessment for papers having 4 credits and above. 2 credits papers are evaluated based on 12.5 marks internal assessment and 37.5 marks external.

The College follows a transparent and robust mechanism of internal assessment for both semester system – old course and CBCS structure.

The table below indicate the phases of internal assessment process:

First Phase	30% to 50% internal assessment activities are evaluated. Marks and grades are put up in the exam notice board for students to keep a track of their progress.
Final Phase	100% internal assessment activities are evaluated. Marks and grades are put up in the exam notice board. Hence, students are given opportunity to improve their marks and grades.
Improvement	Students with genuine reason are allowed to improve their final phase internal assessment performance.
Updated Final Phase	The scored marks after the improvement are then moderated by the HOD along with Principal and the Deans. Then it is updated and put up in the exam notice board. Finally, the marks is submitted to the University.

The following are the internal assessment activities implemented by the departments according to the syllabus:

- Assignments
- Individual & Group Presentation
- Class Tests /Open Book Tests/Aptitude Tests
- Practical Examination for ECS
- Case Studies
- Group Discussions
- Role Play
- Mini Project report
- Quiz
- Debate
- Community Services
- Model Exam for First Semester

Along with provisions by Nagaland University, the College has put in place its own mechanisms to allow for transparent, time bound and efficient redressal of internal examination related grievances through the following channels:

- The University has issued guidelines on examinations which the College incorporate and implements carefully without contradiction.

- The evaluation process is transparent and if there is any clarification, then it is open to all.

- The students are allowed to apply for re-evaluation of the paper they feel was not up to expectation. They have to do that within one month after the University exam results are out.

- Improvement exams – The students can also apply to sit for Improvement within the set dates given by the University after its results are declared.

- Internal Improvement provision – To improve their internal assessment marks, students are given a chance for re-test, re-assignment, re-presentation etc. This is done within one month before the final exam.

- With adequate education to the students regarding the provisions for re-evaluation and improvements, the students have made use of these provisions to pull up their grades. This has also motivated them to be more conscious about their sincerity and responsibility for their performance.

File Description	Document
Upload Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website and attainment of POs and COs are evaluated

Response:

The college has a clear stated Programme and Courses outcomes that are communicated to teachers and students through various mechanisms.

- The Handbook which includes all information of the College, from academic guidelines to College Rules and Regulations so as to ensure that one does not lose its way to the top.
- The Annual Prospectus that contains information about the admission structure and salient features of the College.
- The College also maintains its Web-site that contains up to date information for reference.
- The College organizes orientations for students before the commencement of classes so as to educate them on the various Programmes and courses offered by college. Regular awareness

sessions are held through the sessions to ensure that communication channels are open and accurately processed.
- Various Seminars, Meetings, Orientations for both teachers and students are conducted to keep them updated on different levels of information.
- Regular Meetings for IQAC
- Through interactions and discussions at the Parents-Teachers Meet, that is held annually.
- Monthly faculty review meetings.
- Mentorship sessions are a held twice a semester to communicate with students for various programmes and academic updates.
- Various Committees and Sub-Committee meetings and activities are conducted actively
- Notices and Circulars are pasted on the college Notice board to pass out any information to students
- Reports on activities conducted on different occasions in consonance with the Vision and Mission of the College.

The College measures the course outcomes by evaluating the overall coverage of syllabus for all subjects concerned, the various internal activities and internal evaluation. Based on the evaluation results, appropriate measures are applied for both remedial and enrichment purposes. Teachers also give tutorial classes for low attendance students so as to qualify for written exams.

Programme specific outcome is measured by conducting external and internal evaluations. Threre is internal exam which is evaluated within and external end semester exam conducted by the University. Through this, teacher can analyse their students and work on them to reach their utmost potential.

Thus, Course outcomes are measured through different means by the College such as:

- Grades and Marks tracking: In this process, the performance of each student is tracked and analysis is carried out. According to the performance indicators, relevant actions are taken.
- Semester Review Meetings: An intensive review meeting is conducted after every semester end exam results are declared. This review meeting gives a clear idea on the students' performances and learning outcomes. Based on that, ideas and suggestions are shared among the concerned teaching faculty to overcome observed barriers when it comes to learning.
- HOD Meetings: Regular meetings of the Head of Departments are conducted to analyse on the students' performance and learning outcomes.
- Mentorship: The feedbacks from the mentorship sessions also help towards planning and overcoming barriers of learning.
- Suggestion Box and Feedback: Suggestion box has been placed for any student, staff or faculty to give feedback freely. Structured feedback is also taken on a regular basis.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2 Pass percentage of Students during last five years

Response: 94.78

2.6.2.1 **Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
76	77	103	52	37

2.6.2.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
77	80	103	63	41

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 *Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

Response: 3.6

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
3.50	0.10	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Response:

C-Edge College stand on the ideal objective to enable the flowering of latent potential and to inculcate knowledge and skills for productive living, for enterprising and also encourage the students to create new knowledge, products and ideas. Some of the activities undertaken by students in the course of times to create an ecosystem for innovations and initiatives for creation and transfer of knowledge are:

- **Entrepreneurial Spirit**: The Department of Management Studies organises and conduct The Entrepreneur which has been conceptualized to give a platform and reality check to the students to help them find an option after their education. This is an intra-college event which focuses on discovering and enhancing the students' entrepreneurial skills, innovative business ideas, leadership qualities, and team spirit and inter-personal abilities. This will give an opportunity to the students to come up with their business ideas and execute it. Students from all disciplines can participate and compete in this event by forming a team of five members. The winner of this event will later participate at the State level First Cut Entrepreneurship competition every year.

Students also participate at events on start-ups, innovation and business seminar and workshops organised by other organisations.

- **Canaan Programme**: Canaan Programme is one of the Best Practices of the College which is based on the principle of dignity of labour, self-sufficiency and sustainability. The programme also aims at learning indigenous and traditional method of agricultural activities. The members of Canaan Programme – the 'Canaan Hands' take short term projects of six months approximately, synchronizing with the academic semester.

The College is also in the process of introducing various clubs for students which will give them the opportunity and realise their potential for innovation, creation and transfer of knowledge. The numerous clubs that will be implemented are Art & Craft, Audio-Visual, Edge Study Circle, Games & Sports, Mission Green, Oratory, Performing Art, Reading and Literary.

File Description	Document
Upload Additional information	[View Document](#)

3.2.2 *Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

Response: 14

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	5	0	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1 *Number of research papers published per teacher in the Journals on UGC care list during the last five years*

Response: 0.14

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	2	2	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.16

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	5	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.4 Extension Activities

3.4.1 Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

The following are some of the extension activities that were carried out in the neighbourhood community which aims at sensitizing students to social issues, for their holistic development, and its impact thereof during the last five years:

1. Social work and visit to orphanage was carried out to create a sense of social responsibility among students through NSS C-Edge Unit on 15th May 2020.
2. Idea of Swachh Bharat was executed through RRC and NSS, appellate as Trash Tag Challenge on 13th March 2019.
3. On a number of occasion, plantation drives were carried out by different units in and around with

the neighbourhood community to contribute towards environmental protection.

- NSS and Mission Green on World Environment day organized a plantation drive in New Showuba, 2019.
- NSS JN Aier College and NSS C-Edge College observed 50th Anniversary of NSS with a plantation drive in NUV on 24th October 2019.
- NSS C-Edge unit in collaboration with 173BN CRPF conducted a plantation drive in Chumukedima on 31st July 2021.

1. Students participated at the Dimapur District Fitness Run in commemoration of National Sports Day on 29th August 2020.
2. NSS volunteers spread awareness about maintaining social distance in public gathering and distributed hand sanitizers and soaps in Diphupar A village and Naga United Village area from July to October 2020.
3. Mission Green in collaboration with E-Circle organized a workshop on E-Waste Management on 12th March 2020.

File Description	Document
Upload Additional information	<u>View Document</u>

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

C-Edge with its mission for community participation and leadership has collaborated with government and government recognised bodies to extend services in the community. On 26th May 2018, more than 40 numbers comprising of the students, Principal Dr. Chubatola Aier and Faculty participated at the Himalayan Clean-up project where the members together with other volunteers underwent cleanliness drive at the Dimapur Railway Station. This was organised by Dimapur Municipal Council together with the Act of Kindness, LiFE and Trailblazer Society.

During World Environment Day on 2018, NSS members with faculty participated at the cleanliness drive organised by Dimapur Municipal Council where the volunteers clean up Dimapur town area. NSS members also participated at the plantation drive in Chumukedima area organised by the 173 BN CRPF on 31st July 2021.

File Description	Document
Upload Additional information	<u>View Document</u>

3.4.3 Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness,

Gender issues etc. and/or those organised in collaboration with industry, community and NGOs) during the last five years

Response: 19

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	5	4	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.5 Collaboration

3.5.1 Number of MoUs, collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research and other academic activities during the last five years:

Response: 3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 Availability of adequate infrastructure and physical facilities viz., classrooms, laboratories, ICT facilities, cultural activities, gymnasium, yoga centre etc. in the institution

Response:

The primary concern of the College is to create enhanced infrastructure which aims at providing adequate facilities geared towards facilitating effective teaching and learning. This is inclusive of all the aspects and conditions required for rendering holistic education and the same mandates availability of such infrastructural facilities to cater to the needs of both learners and faculty alike.

The infrastructure and physical facilities available for teaching- learning are:

CLASSROOMS	
Number	Seating Capacity
08 classes for BA: G-09	100
G-10	100
G-13	90
G-14	90
110	50
203	50
205	50
207	50
03 classes for Management: G-12 G-07 111	75 students in total
01 for Language Lab- 109	15 students in total
01 Conference Room- 108	30 students in total
01 Manen Hall (Seminar Hall)	100 students in total

Seminar Hall: All seminars and conferences are held at Manen Hall, with a 120 seating capacity.

Computer Lab: The College provides a Computer Lab (ICT Classroom) for the students

Seminar Hall, Conference Room and Classrooms are LCD projectors enabled with projector screens for class presentation, and other purposes as per requirement are also provided.

Auditorium: The Multi-purpose Auditorium (Goyiepre Kenye Auditorium) was constructed in 2019, with seating capacity of 500.

Wi-Fi: The campus is Wi-Fi enabled for the benefit of students and faculty.

Administrative Block: The College consist of the Principal`s Office, the Accounts Office, the Academic Dean Office, President Office and HR Office which are fully ICT enabled.

Library: The total area of college library is 547.20 sq. meters with the seating capacity of 40 users. The library has both textbook section and E- learning section where they can access through N- List.

The College is committed to offering resourceful infrastructure for overall growth of students. It provides adequate facilities for cultural activities, indoor and outdoor sports as well as other support amenities to both students and faculty.

- The Multi-purpose Hall (G K Auditorium) is situated within the building. The auditorium is fully equipped with proper Sound system and has a seating capacity of 500. The Hall is available for students to organize and participate in co-curricular, recreational and cultural activities.
- Seminar Hall named Manen Hall is also situated within the building, with the seating capacity of 120. It has LCD projector with projector screen and sound system for class presentations, seminars and other purposes as per requirement.
- There is a generator for power backup and the fire extinguisher is placed in every floor of the College building.

The College also takes pride in its comprehensive sports and thus has adequate facilities for both indoor and outdoor games.

- Currently, the College has a decent basketball court, badminton court and volleyball court.
- Group games are organized to maintain the team spirit and to foster sportsmanship. The College has constituted a committee comprising of faculty and students for looking after the sports activities. The Games and Sport Committee is responsible for organizing the Annual Games and Sports Week.
- Some of the indoor games provided are like Table Tennis, chess, puzzles, scrabble etc.

File Description	Document
Upload Additional information	[View Document](#)

4.1.2 Percentage of expenditure, excluding salary for infrastructure augmentation during last five

years (INR in Lakhs)

Response: 91.5

4.1.2.1 **Expenditure for infrastructure augmentation, excluding salary during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
16.200	12.90	25	33	6.70

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS), subscription to e-resources, amount spent on purchase of books, journals and per day usage of library

Response:

The College had installed the Koha Software in March 2022. It is a web-based integrated library system capable of managing a wide range of administrative processes typically found in modern libraries: cataloguing, authority management, serials management, circulation, acquisitions, reporting, etc. Currently, the College library has partial automated Koha implemented.

The table below depicts the Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years:(INR in Lakhs)

Year	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
INR in Lakhs	0.4	0.31	.15	0	0.50

- **Library Register** is maintained where students, faculty and staff entered the time-in and time-out.
- For the number of users using library through e-access, Registration going on in **INFLIBNET.**
- Number of physical users accessing library: **150 per week**.

File Description	Document
Upload Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Response:

The College has designated faculty and staff for maintenance and upkeep of the IT facilities. They fall directly under the supervision of the top management and administration. Each aspect of the facilities falls under a particular category of usage, for which specific person is designated with responsibility.

- The College has 22 computers and 1 laptop out of which 14 are available for students.
- Brand new laptops are given as a token of acknowledgement and appreciation to faculty & staff on their completion of five years of service in the College.
- Computer Lab has adequate number of desktops maintaining students to computer ratio of 1:30 most of the times.
- The college has 2 LCD Projectors.
- In general, computing and internet facilities are available to all teachers and students on the campus.
- Most of the Computers/desktops have the Processor – Intel(R) Pentium 4/i3/i2 CPU, Installed Memory (RAM) – 1.00 GB, System Type – 32 bit operating system.
- All software is licensed.

File Description	Document
Upload Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 24.71

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 14

File Description	Document
Upload supporting document	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years (INR in Lakhs)

Response: 81.8

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
5.85	51	7	10	10

File Description	Document
Upload supporting document	[View Document]()

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the Government and Non-Government agencies during last five years

Response: 63.61

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the Government and Non-Government agencies year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
217	162	162	169	218

File Description	Document
Institutional data in the prescribed format	[View Document]

5.1.2 *Capacity building and skills enhancement initiatives taken by the institution include the following*

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: B. 3 of the above

File Description	Document
Upload supporting document	[View Document]
Institutional data in the prescribed format	[View Document]

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 98.7

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
513	153	11	250	513

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

      1.**Implementation of guidelines of statutory/regulatory bodies**
      2.**Organisation wide awareness and undertakings on policies with zero tolerance**
      3.**Mechanisms for submission of online/offline students' grievances**
      4.**Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload supporting document	[View Document](#)

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 15.98

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	13	12	13	8

5.2.1.2 **Number of outgoing students year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
77	80	103	62	41

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 100

5.2.2.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

5.2.2.2 **Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 1

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	1	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 3.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	3	3	5	3

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

With a view to promote and add value to the institution from which one had graduated, the C-Edge College Alumni Association (CECAA) was formed on 25th August 2015. It was formed with the main objective to have a healthy, positive and continuous relation with the graduates. It is voluntary, non-governmental, non-profit and non-political organization. It was registered on 21 May 2019 under the Registrar of Societies, Home Department Nagaland.

All students of C-Edge College on graduation shall automatically become a member of the CEC Alumni Association. An annual membership fee is payable by all the Alumni latest with the date as 31st July every year. The membership maybe revised from time to time.

At present, the office of the CECAA Consist of:

- President
- 2 Vice presidents
- Secretary

- Assistant Secretary
- Finance Secretary
- Treasurer (Alumni Association)

For the smooth functioning of the Association, a designated faculty member acts as the Coordinator as the nodal bridge between the AA and the College. The Alumni Coordinator shall be either a full-time faculty or a staff member of the college. The CECAA functions under its own constitution.

For better coordination, the Alumni Association is assisted by the Alumni Advisory council (AAC) which is comprised of the Principal, President of the College, Academic Deans, IQAC Coordinator, Alumni Coordinator, Student Advisor and some senior faculty members. The Annual General Meeting (AGM) of the association is held every year in the presence of the AAC and the Alumni. Apart from the AGM, the Association can meet as deemed necessary for necessary changes, suggestions etc.

As a very young Association where most are still pursuing further studies or seeking employment, the members are yet to be in a position to extend significant financial or material support. However, the bonds of moral and emotional support remains strong and we wish our alumni members success and happiness and look forward to their strong presence in College development in the days to come.

QUANTUM OF CONTRIBUTION BY ALUMNI

BATCH	DONATED ITEMS	AMOUNT	
2012-2015	Wall Clock	Rs. 4000	
2013-2016	Wall Clock	Rs. 2100	
2014-2017	Podium	Rs. 8000	
2015-2018	Wall Clock & Jersey	Rs. 9000	
2016-2019	Curtain	Rs. 7000	
2017-2020	Microphones & Stand	Rs. 9000	
2018-2021	Flowers	Rs. 12,000	
2019-2022	Wall Clock	Rs. 8000	

File Description	Document
Upload Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance and leadership is in accordance with vision and mission of the institution and it is visible in various institutional practices such as decentralization and participation in the institutional governance

Response:

The Vision and Mission statement defines the institution's distinctive characteristics in terms of addressing the needs of students and society it seeks to serve. The clearly laid down distinctive and objectives is implicit of the dynamism and directions by which the institution is governed.

Our Vision:

The Vision of C-Edge College is underpinned by the belief that education is one of the most critical components for all forms of social empowerment, progress and development. Hence the pace and quality of the empowerment, progress and development of the people shall depend upon the quality of education imparted within the society.

Our Mission- Quality Education for;

- Poverty Alleviation and Sustainable Development
- Community Participation and Leadership
- Values and Life Skills Education
- Centre for Language Development and Documentation
- Fostering Creativity and its Expression

Keeping that in mind, the College implements various activities and programme such as:

- Canaan Hands which is to teach ethics and principles of hard work for a better and progressive society.
- NSS and RRC have been working relentlessly towards community interaction and development.
- Development of Indigenous Culture such as MoU with Ao Senden regarding Ao language documentation and research & development, and observation of the International Mother Language Day.
- C-Edge College has also introduced CEC English Communication Skills as part of CBCP, approved by the affiliating University, to the students to enhance their skills in wider areas that comprise the arena of Communication Skills
- Cheerful Hearts by Department of Sociology has been started with the intention to carry out activities through philanthropy, where societal values of social relationship and needy individuals, families or groups are focused on.
- Skill Development based programmes such as The Entrepreneur and the Public Speaking Championship, follows a set of experiential measures for students to learn and experience during the entire process.

All the above activities are channelled vigorously by the faculty, staff and students and monitored by the

authority.

One of the strengths of C-Edge College is inculcated by the top management through decentralisation, delegation and bottom-up planning:

1. The College has delegated authority to the Academic Deans and each HOD to execute and make decisions in relation to their respective department's activity in consultation with the Principal.

 2. Within given guidelines and parameters, the faculty members assigned to be in charge of various Committees and Clubs in the College, are provided operational autonomy with a clear flow of information.

3. Monthly Faculty Review Meetings is an on-going process where decisions are made after clear deliberation among the faculty and higher management. Strategies and plans with regard to teaching learning, evaluation, extra-curricular activities and related concern issues are prepared after each opinion and suggestions are heard and considered. Monthly faculty review meeting are held on the 12th of every month.

4. In the involvement of students in participative management, the College has given responsibility of organising extra-curricular activities to the CEC Students' Forum, which has representatives from each class known as Class Representatives.

5. Student representation is active in all committees and actions involving student welfare.

File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, deployment of institutional Strategic/ perspective/development plan etc

Response:

The institutional strategic/perspective plan is effectively deployed through the quality improvement strategies through:

- Curriculum Development where the College follows a regular feedback system which also includes matters on curriculum. Through this, the faculty concerned keeps a note of any feedbacks which can be taken to the University through BUGS (Board of under Graduate Studies). Currently, the College has two members in BUGS from Management Department and one from English department in Ao Naga.

- Teaching and Learning: The College has the following quality improvement strategies when it comes to teaching & learning:

- A smart classroom has been introduced.
- Enrichment classes which are known as Perspective Classes has been introduced and implemented.
- Introduced the Certificate Course on Japanese Language Program which will be language skills and employability based.
- Introduced Special Lecture Series where resource person from different fields/areas are invited to give lectures on various topics related to the discipline/streams.

- Examination and Evaluation: The students are given ample chances to improve their internal grades in the form of make-up, improvement and re-tests for various units and topics.
- Research and Development: The College has instituted the 'Kiremwati Chair' which will be one of the main drivers when it comes to research and development.

- Library, ICT and Physical Infrastructure / Instrumentation:

- Books are added every year to the library as per departmental/faculty recommendation. At present books are used by faculty and staff on the basis of manual library cards. However it is planned to computerise the same by smart cards.
- From the inception, the college had an ICT lab, initially a small room with just 12 student capacity. This has now been expanded to 22 student capacities.
- Physical Infrastructure: The College has bright and airy class rooms. It has sufficient open space in its campus with sports facilities such as indoor games and an outdoor basket-ball court.

- **Human Resource Management**: The management of the College takes into consideration the review of the departments when it comes to their workloads and requirement for extra faculty.
- **Industry Interaction / Collaboration:** The College, especially the Management Department has industry interface through industrial visits, assignments and projects based on links with corporate and private organisations, visitation by businessmen/entrepreneurs for workshops etc. for students.
- **Admission of Students:** Normally, an Admission Committee is formed to make the admission process accessible and effective. Faculty from each department were made available for the applicants and new students, based on the doubts and clarifications about subjects and programmes. Faculty mentors aided and assisted the students online too during the admission process.

The Organisational Structure of C-Edge College consists of the Management headed by the President, the Administrator and the Director (HR), the Board of Governors, the Principal, the Academic Deans, the Departments with the HoDs, the Exam Branch, the Committees and Clubs and the value added Program Incharge. The organogram of the College gives a detailed information on the functioning of the institutional bodies

File Description	Document
Upload Additional information	[View Document](#)

6.2.2 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts

3.Student Admission and Support
4.Examination

Response: B. Any 3 of the above

File Description	Document
Upload supporting document	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures and Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has effective welfare measures for teaching and non-teaching staff which are as follows:

- Medical, Housing and Transport allowances.
- CPF – Contributory Provident Fund
- Faculty and Staff Welfare Fund
- Maternity leave
- Transport facility
- Allowances for research/seminars/conferences/workshops
- Casual Leave: 9 days in a year
- Residential quarter for Principal
- Canteen Facilities
- Semester Breaks: as per University directive

The College Faculty Welfare Fund is set up from the additional amounts from the make-up classes fees. The FWF is under a committee comprising of the Administrator and three senior faculty members. The Faculty Welfare Fund has a policy whereas tokens in cash or gifts are presented to the Faculty & Staff during:

- Their own weddings, birth of their offspring and demise of close family members like parents or spouses.
- Farewell of the faculty & staff from the college (retirement or resignation).
- When fellow faculty and staff are hospitalised or meet with unforeseen disasters.
- For Emergency loans.

The College has APAR (Annual Performance Appraisal Report) for non-teaching staff. It is in the process of implementation for the teaching faculty.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 32.56

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
22	0	0	5	1

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years

Response: 73.61

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), professional development /administrative training programs during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	23	19	0	39

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	10	13	14	9

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

C-Edge College mobilises funds and resources from government, non-government organisations as well as individual well-wishers. The authority and faculty members explore various schemes and channels from which eligible assistance can be sourced. Once the financial or materials are received, these are utilised by an appropriate Committee who will work out budget and action for optimum utilisation.

The following are the funds received from the State Government of Nagaland:

1. Grant-in-Aid received from State Govt. of Nagaland

- 2017-18 (1.60 Lakhs)
- 2018-19 (2 Lakhs)
- 2019-20 (2 Lakhs)
- 2020-21 (2Lakhs)

1. MPLADS(RS) fund (132.22 Lakhs) - For Auditorium-2018
2. Rs. 10,000 from Department of Art and Culture, Government of Nagaland.
3. Funds (2.99 Lakhs) received from the Japan Foundation, New Delhi for Certificate Course in Japanese Language Proficiency for the last three years.

Additional funds from the Aier Educational Trust are also mobilised. All these are utilised for the development of the College infrastructure. The College also generate minimal fund from the Food Court which is leased to interested parties.

The College also conducts internal and external financial audit:

- Internal Financial Audit: The Management with the office staff from the Accounts section undertakes the college internal finance audit. It is done annually as per the norms.
- External Financial Audit: The College external audit is done by a Chartered Accountant. The audit report is thereafter shared to the Principal and IQAC for documentation.

File Description	Document
Upload Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

C-Edge College has a strong culture of functioning through participation of all its stakeholders. Thus, IQAC plays an important role in ensuring its effective functioning and has contributed significantly for institutionalising the quality assurance strategies and processes. These are the two practices of IQAC initiatives:

- **Implementation & Streamlining of the Feedback System**: Feedbacks are collected from the stakeholder viz. students, parents, teachers, and alumni to facilitate in the enhancement and sustenance of quality in the College. Feedback is also collected from the employers of the organisation where the students undertake their summer internship. This helps the concerned department to identify the skills and the potential of their students. Student feedback on the teachers is also done and collected regularly. Proper analysis of the feedback is done and communicated to each faculty to help the faculty member to enhance their teaching skills and also their relationship with the students for a healthy educational experience.
- **Promotion of Research Culture**: IQAC recognises the importance of inculcating research culture amongst its faculty and students. Thus, continuous efforts are made in developing that area with the following thrusts:

1. Helping the departments in writing research project proposals and the concerned faculty in writing their research papers.
2. Conducting Faculty and Staff Development Programmes so as to keep them updated on the new developments and issues in their respective disciplines and areas.
3. Encouraging departments and faculty members to apply for funding of research projects in organisations like UGC, ICSSR, NABARD and so on.
4. IQAC organises workshops on research methodology for faculty as well as for students in collaboration with research committee and departments to instil research environment.

IQAC also facilitate in reviewing teaching learning process, structures & methodologies of operations and learning outcomes. These are the two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC:

1. **Moderation Meetings:** Moderation meetings on the internal assessment and the end semester examination marks and grades of the students are held every semester. It is conducted by the Principal with the Head of the Departments. The Exam Branch prepares and provides the Tabulation Sheet of all the student's marks and grades for the moderation. Each department's

performances are assessed and discussed based on the improvement, remedial measures and feedback of the students. The outcome of the moderation meetings guides and helps the faculty members to assess and consider ways to improve the teaching learning process.

2. **Faculty Review Meetings & Workshops:** The College maintains a systematic Performance and Grades Tracking record. These records are periodically reviewed along with tracking of the activities outlined in the Annual Academic Calendar. This practice enables the College to take good stock of performance and outcomes. Based on analysis and observations from this exercise, various workshops are held regularly which is organised and conducted by IQAC for the teaching faculty members targeted towards incremental improvement. Workshops on research methodology, quality, evaluation, NEP, teaching methods have been conducted. These activities are a regular part of teaching learning reform.

File Description	Document
Upload Additional information	[View Document](#)

6.5.2 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)/ membership of international networks**
3. **Participation in NIRF**
4. **any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA, ISO Certification etc**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity and Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years

Response:

C-Edge College as a co-educational institution maintains continuous measures for the safety of the female students and employees. The College also strongly believes that Gender Equity should be proactively promoted. The following are some of the measures and activities:

- The Department of English conducted a special lecture webinar on the topic "Women Empowerment" on 25 August 2021. The resource person for the session was Miss Vinatoli Francisca, Asst. Professor of Yemhi Memorial College, Dimapur. The speaker highlighted the notable issues faced by women with reference to the present context of Afghanistan, India and also Nagaland where male dominance is undeniable. The webinar was attended by 22 participants.
- The Departments of Political Science, Sociology and Education, C - Edge College, organised a webinar on Gender Equity on 27th of November 2020 on the topic Gender Equity and Law. The Webinar was moderated by Miss Imnasangla T. Changkija, HoD Department of Sociology. The first session was taken by Miss Lhingneikim Singson, Asst. professor, Department of Education. She elaborated on what Gender Equity is and emphasised on the difference between Equality and Equity. The Second Session was conducted by Mrs Vimeno Nakhro, Advocate, Gauhati High Court, Kohima Bench. She began by defining Gender and emphasised that without Gender Equity, there cannot be women empowerment and without women empowerment, there cannot be gender equity. A wide array of issues was examined and the responsibility of every individual as members of society, as citizens of India towards improving the condition of women in the country was discussed. The Speaker also stated that the laws of the country are not made to be kept on paper, but to be used and for us to benefit from them. The webinar was attended by 54 participants.
- A Special Interactive Lecture on the topic "Cybercrime and Legal Safeguards" was organised by the Department of Political Science on December 4, 2020. Temjenmoa, Advocate, Gauhati High Court, Kohima Bench presented the Special Lecture. The Speaker began by defining Cybercrime and Cyber Law. The objectives of Cyber Law were also elaborated to the participants. The Speaker also highlighted the types of cyber-crimes in India, such as identity theft. The different types of Sections in the Indian Penal Code against cybercrime and corresponding punishments were explained in detail. The Session ended with the Speaker and the moderator both expressing the importance of understanding cyber -crimes and the laws available to protect victims of such crimes.
- A common room for girl students is provided where they can have quality time and also for any emergency.
- For safety measures, CCTV is installed in all the classrooms, auditorium, all the floor lobby and library.
- The institution constituted the following committees as per norms laid by University/UGC: Grievance Redressal Committee, Anti-Ragging, Anti-Sexual harassment, Students' Disciplinary Committee, Student Welfare, and Mentoring Programme for the well- being of the students, staffs and faculty.

- There are separate washroom facilities for girls and boys.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2 The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: D.1 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: C. Any 2 of the above

File Description	Document
Upload supporting document	[View Document](#)

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

C-Edge College is located in a semi-rural area and is situated close to the heart of Dimapur, the most cosmopolitan town of Nagaland. There is a mixture of multi-cultural and multi ethnic population. Thus, the College administers a transparent and robust admission process as per guidelines by the concerned authority. Since the majority of the students who take admission are Scheduled Tribes, the College encourages and welcome students from other districts, states and country too. There is an increased

presence of non-tribal and non-Naga students as well as faculty members and staff in the campus which contributes towards the strong presence of cultural diversity and an environment of inclusiveness.

The College endeavours towards tolerance and harmony for cultural, regional, linguistics, communal socioeconomic and other diversities through its various events and programmes such as the observance of Mother Language Day, Annual Cultural Day, workshops and special lectures touching on numerous topics on social, cultural and economic diversity.

The College NSS also works towards inclusiveness of community participation and development through the adoption of Model Village. So far, three villages have been adopted, out of which the current village adopted by the College NSS is Aoyim Village.

The College plays a major role in the society towards delivering the kind of quality education required for sustainable and holistic development of all the stakeholders. One of the missions of the College is values and life skills education. The ideal objective of an educational activity is to enable the flowering of latent potential and to inculcate knowledge and skills for productive living and most importantly, to be a 'useful citizen'. Thus, the College strive towards that mission and objective with its vigorous and continuous scholastic and non-scholastic activities to sensitise the students and the employees of the institution to the constitutional obligations which would enable them to contribute as a responsible citizen.

The College assures that the students mandatorily participate and be a part of every activities and events that emphasises on values, rights, duties and responsibilities of a citizen. The faculty and staff apart from embodying and inculcating the constitutional areas also make consistent effort to contribute towards the society beyond their work life.

Keeping in mind its importance, the College for the last five years has maintained continuity with its effort to sensitise the students on the Constitutional ideals through the various programmes and events:

1. Guest lectures and workshops are arranged by eminent personalities to deliver lectures on ethics, values, duties, and responsibilities and on saving the environment.

2. Ethical values, rights, duties, and responsibilities of citizens are some of the topics that are enlisted in elocution, debates, and class presentation.

3. Preamble Pledge Taking by the students and faculty.

4. Constitutional Day is also observed by the students and teachers too.

5. International Yoga Day observed by the NSS and NCC.

6. Regular reminders on Values and Ethics enshrined in the College documents of "Professional Code of Conduct and Ethics" for employees and the "Handbook" for students.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

(I)

Title of the Practice

Perspective Class

Objectives of the Practice

From the time of its inception, the College envisaged the "Perspective Class" to offer it as something different, a value added knowledge for our students, and to be adopted as one of *"Best Practices"*. The objective is to equip the students to learn to do their own perspective studies and understanding.

This is a unique form of class lecture in an interactive format, designed by the College based on the following concepts:

1. The talks would not be based on the text book or syllabus per se, but it would generally be on the scope and concept of the subject matter, to provide a broader view by presenting ideas and materials from outside the scope of the text book or syllabus.
2. The topics are open and wide ranging.
3. The Talks shall be on any subject matter or a specific text book as the syllabus may not able to cover all different perspectives due to the nature of limited academic time available.

The Context

The idea is to look at the subject matter from a different perspective by presenting a broader picture of the subject matter which will give a deeper and better understanding of the subject to the students. It will also teach them the applicability of the subject and its impact in the real world.

Students who already have a good academic grade, this will challenge the students to a higher level of understanding. For those who are struggling, it helps them to get a better grasp of the subject. For those who think that the subject has little or no relevance in life, the Perspective Class challenges them with a motivation to think otherwise.

The Practice

The team of faculty takes up the Perspective Class at least twice a semester. The presenter makes use of learning tools such as Power Point Presentation, Audio Visual, etc. to make the session more interactive and interesting.

In order to track the understanding or knowledge gained and the response of the students, feedbacks are prepared and collected after every Perspective Classes.

Evidence of Success

The table below shows the evidence of success as responded in the form of feedback provided by the students after attending Perspective Classes:

Name of the Student	Class	Feedback
Kamso Yimchunger	BA V Semester	Perspective classes have helped me to see the world from a different point of view. Apart from bookish knowledge, perspective classes are very much enjoyable and needed. I like everything related to it.
Moainla	BA III Semester	I find perspective classes to be really interesting and useful. We learnt so much outside the syllabus. I enjoyed it as we get so much idea on the related subject.
Ayeka Aye	BBA V Semester	Perspective Classes are interesting because it can be boring to learn only from the syllabus. The best part is that perspective classes broaden my mind-set. It helps me to think outside the box and become more curious then before.
Nyimang Mong S	BBA III Semester	Perspective classes are very educative and fun because I get to learn something new. It has also helped me to do more research on it and shared in the community event.
Tokingla	BA V Semester	According to me, perspective classes are useful and educative. It refreshes our mind and help to think critically too.

Problems Encountered and Resources Required

To deliver a qualitative Perspective Class, the concerned faculty is required to do proper research. In the process, sometimes materials such as references and books may not always be readily available.

(II)

Title of the Practice

"Katharizo"

Objectives of the Practice

- To take learning outside of the classroom, the College has focused on inculcating a strong culture of work ethics and cleanliness in all aspects of the environment, the body and the mind.
- It is to create a sense of responsibility for the classrooms they learn in, for the washrooms they use and for the campus that belongs to them.
- Keeping this focus on cleanliness of the body, mind and environment as the foundation to healthy living, the College encourages its students to participate in keeping their classrooms, toilets and environment clean.
- Various activities have been taken up. One of the most important activities in this step is the regular

- social work every Saturday, where each House work on rotation basis to clean their classrooms, toilets and the campus premises.
- This practice will encompass concerted efforts from all faculty, staff and students towards creating a congenial environment of value based and ethical living.

-

Believing and understanding that a clean mind in a clean body flourishes in a clean environment, the College has reasserted this belief that there is great benefit in developing good and healthy work ethics and cleanliness.

"Katharizo" comes from a Greek Word, a verb, meaning to cleanse, purge, purify, and wash away. These action words have been applied to mould diligent and cleanliness conscious citizens.

"Katharizo", thus, aims not only to encourage the growth of hard-working and responsible students, but also to create a community of students who will take these values back to their respective communities

The Practice

"Katharizo" is an on-going and continuous process that is practiced by all the stakeholders of the College:

Students: House Wise Katharizo is conducted every Saturday by the students. Each House (four Houses) on rotation basis take turns to clean the campus as well as social work outside the college campus. All members present in the college on Fridays also clean up their own classrooms after the last class under the in-charge of Class Representative (CR).

Faculty & Staff: All faculty and staff also conduct the Katharizo once a month where they clean their office and surroundings.

Evidence of Success

The success in the conduct of Katharizo among the students, staff and faculty can be seen in cleaner, tidier classrooms, office, and college campus. It also inculcates aesthetic values in the mind of every member.

Problems Encountered and Resources Required

One issue in conducting Katharizo is non-cooperation from some members who fail to appreciate the essence and value of the concept and its application

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

To a large extent, the world today is run on the wheels of effective application of communication and soft skills. These are skills that permeate every aspect of the human environment, whether interpersonal, intrapersonal or professional. Particularly so in the professional world, qualifications and abilities alone do not always translate to achievement if not well supported by a good level of soft skills. Within this context, with the view to better equip our students with an edge to further their prospects after graduation, C-Edge College has taken on the inculcation of communication and soft skills as a distinctive activity. We see this as integral to actualization of our vision to produce cutting edge citizens,

A major initiative towards this end was introduction of the "CEC English Communication Skills" (CEC ECS) as a compulsory paper in BA Semester VI. For the BBA students, we have "Business Communication" as one of their papers. The ECS syllabus developed by the college was given due approval by the affiliated University in 2015 and a textbook for the same was brought out by the college in 2017. The five Units of the text present content on Introduction to Communication and Language Skills; Language Competencies; English for Academic Purposes; English for Social Purposes; and English for Creative Purposes. The practical application exercises give ample scope for enhancing language proficiency and personality development which will come in good stead for the students in various contexts.

Overall, as a priority and thrust area to fulfill the college vision and mission, we have a deep sense of satisfaction that graduating students often rate the ECS programme as one of the most beneficial papers which could inculcate in them the confidence to be more expressive and thus more prepared to face the outside world. It may be noted that the college team won titles of "Most Coordinated" and "Most Interactive" ia recently conducted state level Entrepreneurship competition.

As supplementary input towards our target objective, the college gives regular orientations and grooming sessions on ethics and etiquette. A running championship on Public Speaking has also been instituted from

the year 2018.

Expression and creativity is a mission goal of the college because we believe that this will power rational and progressive thinking leading to innovative activity. It is our expectation that building up the communication and soft skills of the students will have a large influence in actualizing this goal.

File Description	Document
Appropriate web in the Institutional website	View Document
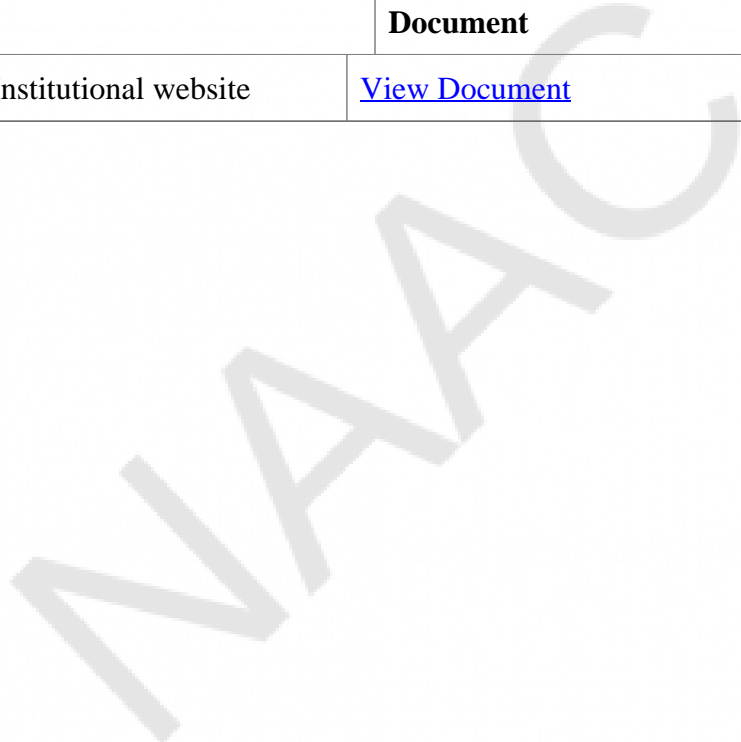
5. CONCLUSION

Additional Information :

In consonance with our **Vision & Mission,** among others, C-Edge College has the following major future development plans:

Sl.	Category	Project/Proposals	Components
1.	Language and Culture	Japanese Language and Culture Centre (JLCC)	• Japanese Language Teach (Marugoto) • Japanese-Naga Culture C
2.	Culture	Naga Heritage Museum	• Collection of Naga Art, a etc. • Promotion and preservatio Naga Culture and Traditic
3.	Sustainable Development & Canaan Programme	• Canaan Hands • 8 acre Farm Development (Ronem Farm at Seithekhema 'A' Village – College Extension Programme)	• Village-Farm Stays • Agri & Allied Programs • Eco-tourism • Angling/Camping • Nature walks/hikes
4.	Infrastructure Expansion	• North Block building under construction. Planned for 6 Floors. Ground Floor and 1st Floor in Phase-1	• 600-700 capacity semi-ind Hall for student activities concerts, dance & aerobic practices, cultural shows, festivals, etc • A larger new Library com with more reading space • Medical unit • Day care centre
5.	Quality Enhancement Measures	• Continued focus on delivery of Quality of College Life enhancement and OBE (Outcome Based Education)	• Faculty, Staff and Student development activities • Upgrade Learning Resour

Concluding Remarks :

Through comparatively still a fledgling institute, C-Edge College has been and remains committed to quality measures, and we believe that undergoing this process of NAAC accreditation will push us in the right direction.

We have aspired to undergo accreditation at the earliest eligible stage and as such, the first cycle was completed in 2017, just five years after establishment of the College. We are now gearing up for the second cycle and our expectations are high that we have made substantial progress. Keeping in sight, the College motto of "Aspire", the College continue to keep the vision of quality of college life metrics. And towards this end, building upon

what has been achieved so far, we envision future plans which incorporate further development and expansion of our mission goals such as skills and livelihood programmes, language and culture activities, infrastructure development and enrichment of the teaching learning process.